

REGULAR BOARD MEETING AGENDA

Wednesday, April 10, 2024, 11:30AM

McDougal, Boehmer, Foley, Lyon, Mitchell & Erickson, 8100 La Mesa Blvd, Suite 200

Link for remote participants: <https://us02web.zoom.us/j/81397447518>

meeting ID: 813 9744 7518

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, INTRODUCTION

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

4. CONSENT CALENDAR

4-1 Approval of Special Meeting Minutes of March 22, 2024

4-2 Note and file monthly Treasurer's Reports for February 2024

4-3 Approve monthly expenses for February 2024

5. BOARD ACTION AND DISCUSSION ITEMS

5-1 Discuss/Approve: Scope of Work for Concrete Repair at RCD office

5-2 Discuss/Approve: Scholarship Timeline and Committee

5-3 Discuss/Approve: Authorize staff to propose updates to Mission statement and review strategic plan

5-4 Discuss/Approve: BLM Good Neighbor Authority Grant terms

5-5 Discuss/Approve: Wild Willow Farm update

6. STAFF AND OTHER REPORTS

6-1 Executive Director's Staff Report (attached)

6-2 Grant Status Spreadsheets (attached)

7. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

7-1 CARCD Report

7-2 Director/Assoc. Director and Other Activity or Committee Reports

7-3 NRCS Report

8. CLOSED SESSION

8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to

**Resource Conservation District of Greater San Diego County
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disclosure will be made by the District’s Counsel upon return to open session respectively.

9. AGENDA SETTING

10. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

UPCOMING EVENTS		
RCD Board Meeting	May 9, 2024	TBD
FSC Executive & General Board Meetings	May 9, 2024	Lakeside Library
Wild Willow Farm Volunteering	2 nd Saturday of the month, 9:30 – 12:00	Wild Willow Farm

<u>RCD Board of Directors – March 2024</u>	
Don Butz, President	
Marilyn Huntamer, Vice President	Neil Meyer, Director
Maggie Sleeper, Director	Odette Gonzalez, Treasurer
Diane Moss, Director	Michael McGrath
<i>Associate Directors</i>	
D.K. Nasland, Jo MacKenzie, Lance Rogers	

RCD STAFF – March 2024	
Ann Baldrige, Executive Director	Chris Kelley, Financial Director
Heather Marlow, Director of Forestry & Fire Prevention	Joel Kramer, Director of Agricultural Programs
Morgan Graves, Forestry & Fire Prevention Projects Coordinator	Stan Hill, Forestry & Fire Prevention Projects Manager
Carolina Guia, Forestry & Fire Prevention Technical Assistant	Gregg Cady, Farm Conservation Advisor
Rachel Pettit, SoCal Soil & Water Hub Coordinator (shared position)	Codi Hale, Community Programs Manager
Andy Williamson, Irrigation Technician	Elizabeth Garcia, Ag Programs Coordinator
Daniela Mejia, Community Garden Coordinator	Elizabeth Valdez, Garden Assistant
Sierra Reiss, Education Manager	Paul Maschka, Regenerative Farming Educator
Erik Rodriguez, Farm Operations Manager	Joannaluz “Joanna” Parra, Farmer
Kacie Wright, Environmental Educator	Joe Lewis, GrizzlyCorps Fellow
Alaina Makowski, Forestry Technical Advisor	Joanne Sauerman, Office Coordinator
John Hendra, Staff Accountant	

MEETING MINUTES OF THE RCD BOARD OF DIRECTORS

SPECIAL BOARD MEETING MINUTES

Friday, March 22, 2024, 10:00AM

RCD Office, 11769 Waterhill Road, Lakeside CA 92040

Link for remote participants: <https://us02web.zoom.us/j/85078467201>

meeting ID: 850 7846 7201

DIRECTORS PRESENT: Marilyn Huntamer, Neil Meyer, Diane Moss, Mike McGrath
DIRECTORS ABSENT: Don Butz, Odette Gonzalez, Maggie Sleeper
VACANCIES: None
ASSOC. DIRECTORS PRESENT: None
ASSOC. DIRECTORS ABSENT: DK Nasland, Lance Rogers, Jo Mackensie
OTHERS PRESENT: Ann Baldrige, Chris Kelley, Steve Boehmer, Joanne Sauerma, Heather Marlow, John Hendra, Celine Morles

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1. CALL TO ORDER, INTRODUCTION

The Board meeting was called to order at 10:02 AM

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

Agenda item 4-5 Scholarship Timeline and Committee will be discussed at April Board Meeting
Motion/Second (Meyer/Moss) approved unanimously: Huntamer, Meyer, McGrath, Moss Absent: Butz, Sleeper, Gonzalez

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)). **There were no requests to speak from members of the public.**

4. BOARD ACTION AND DISCUSSION ITEMS

4-1 Discuss/Approve: Resolution 2024-03 - NACD TA Grant Agreement for Pest Management
Motion/Approve (McGrath/Moss) approved unanimously: Huntamer, Meyer, McGrath, Moss Absent: Butz, Sleeper, Gonzalez

4-2 Discuss/Approve: Resolution 2024-04 to apply for CAL FIRE block grant
Motion/Approve (McGrath/Meyer) approved unanimously: Huntamer, Meyer, McGrath, Moss Absent: Butz, Sleeper, Gonzalez

4-3 Discuss/Approve: Resolution 2024-05 to apply for CAL FIRE Business Development Grant, Management with LumberCycle.to support application.
Motion/Approve (Meyer/Moss) approved unanimously: Huntamer, Meyer, McGrath, Moss Absent: Butz, Sleeper, Gonzalez

4-4 Discuss/Approve: Resolution 2024-06 – MOU with Planning and Development Services Climate Smart Management Collaboration
Motion/Approve (Moss/Meyer) approved unanimously: Huntamer, Meyer, McGrath, Moss Absent: Butz, Sleeper, Gonzalez

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4-5 Discuss/Approve: Scholarship Timeline and Committee tabled to April Board meeting
Tabled to April Board Meeting

4-6 Discuss/Approve: CARCD Board Officer Elections- Marilyn Huntamer as Delegate for RCD of Greater SD says no quorum was not present in December 2023 so no elections were conducted. Ballot needs to be mailed in. Board approved to Support in agreement for Peter Bradrick and Harold Singer.

Motion/Approve (Meyer/McGrath) approved unanimously: Huntamer, Meyer, McGrath, Moss Absent: Butz, Sleeper, Gonzalez

5. STAFF AND OTHER REPORTS

6-1 Executive Director's Staff Report (attached) Ann Spoke on Task Force. RCD is Host for tour at Palomar- Several Tours available, Directors Meyers and Huntamer to Register. Celine Morales spoke briefly on Contract reviews. Quality Assurance review follow-up review of all Directors- Needs to be added to Agenda. Also, Marilyn reminded of Form 700 needs to be completed.

6. AGENDA SETTING-

Discuss/Approve: Scholarship Timeline and Committee tabled to April Board meeting
Tabled to April Board Meeting

10. ADJOURNMENT

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Meeting adjourned at 10:40 AM

Respectfully submitted,



Joanne Sauerman, Board Clerk

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
February 2024

Ordinary Income/Expense	Jul-Feb 2024	Budget	\$ Over Budget	% of Budget
Income				
40000 - Grant Income Restricted				
40041 - CDFA Healthy Soils 23-0684-000	5,516.30	62,362.00	-56,845.70	8.85%
40042 - CDFA CUSP Economic Relief	13,924.64	86,410.00	-72,485.36	16.12%
40043 - CDFA WETA	71,569.82	173,550.00	-101,980.18	41.24%
40044 - CDFA Planning Grant CAPGP-23-07	45,173.44	124,850.00	-79,676.56	36.18%
40045 - CDFA Climate Smart Ag TA	18,350.82	19,650.00	-1,299.18	93.39%
40046 - CDFA Farm to School Incubator	61,522.26	99,910.00	-38,387.74	61.58%
40049 - CARCD Monarchs	1,041.84	0.00	1,041.84	100.0%
40050 - CARCD WCB	42,132.01	95,070.00	-52,937.99	44.32%
40052 - DOC SALC	-2,211.62	0.00	-2,211.62	100.0%
40053 - DOC RFFC Round IIA	853,008.67	915,805.00	-62,796.33	93.14%
40054 - CARCD NRCS Equity Block	0.00	45,000.00	-45,000.00	0.0%
40055 - CARCD NRCS Equity	13,111.66	13,274.00	-162.34	98.78%
40056 - CDFA PHP	5,895.66	123,275.00	-117,379.34	4.78%
40057 - Foodshed (account reserved)	0.00	10,000.00	-10,000.00	0.0%
40058 - CARCD Carbon Hub Coordinator	50,416.94	120,000.00	-69,583.06	42.01%
40060 - NRCS IERCD	29,591.85	15,000.00	14,591.85	197.28%
40064 - NRCS Scaling Up Climate Resilience	23,549.88	75,000.00	-51,450.12	31.4%
40065 - NRCS Conservation Planning	-1,413.45	0.00	-1,413.45	100.0%
40070 - CEG Community Enhancement	8,888.37	9,491.00	-602.63	93.65%
40080 - SDRC Fuels	434,611.75	673,880.00	-239,268.25	64.49%
40085 - Parks NACC	229,952.66	422,120.00	-192,167.34	54.48%
40090 - IRWMP Proposition 84	187,287.01	505,575.00	-318,287.99	37.04%
40095 - ZFP Zero Food Print Healthy Soils Block	185.24	56,250.00	-56,064.76	0.33%
40115 - SD Foundation Community Food	0.00	185,000.00	-185,000.00	0.0%
40116 - WCB Wildlife Conservation Board Otay Plannin	6,030.45	580,000.00	-573,969.55	1.04%
40120 - Port	10,009.99	16,000.00	-5,990.01	62.56%
40122 - CalFire Forest Health Grant	1,279,840.31	2,558,570.00	-1,278,729.69	50.02%
40123 - CalFire CARCD Increasing Pace & Scale	72,704.44	166,628.00	-93,923.56	43.63%
40124 - CalFire Forest Health Grant Round II	0.00	1,200,000.00	-1,200,000.00	0.0%
40130 - NACD Urban Agriculture Conservation	13,564.68	96,982.00	-83,417.32	13.99%
40140 - SDG&E Pollinators	0.00	2,083.00	-2,083.00	0.0%
40145 - SDG&E DSAP	0.00	20,000.00	-20,000.00	0.0%
40146 - SDG&E Fuels MOU	745,210.22	1,100,000.00	-354,789.78	67.75%
40192 - CSA Community Supported Ag	9,526.66	20,592.00	-11,065.34	46.26%
40198 - SD Foundation Community Food Grant	29,128.46	66,664.00	-37,535.54	43.69%
42005 - BLM Hermes Butterfly/Zoo (account reserved)	0.00	213,667.00	-213,667.00	0.0%
42007 - USFWS Pollinators on Working Lands	3,161.56	4,095.00	-933.44	77.21%
42020 - CAFSC DSAP	24,742.15	250,000.00	-225,257.85	9.9%
42022 - CalFire County Coordinator	76,418.79	175,000.00	-98,581.21	43.67%
42023 - CA FSC Fiscal Sponsorship EFHGFSC	307.29	0.00	307.29	100.0%
Total 40000 - Grant Income Restricted	4,362,750.75	10,301,753.00	-5,939,002.25	42.35%
45000 - Income Unrestricted WWF & Gardens				
45001 - Wild Willow Classes & Workshops	22,943.67	60,000.00	-37,056.33	38.24%
45002 - Wild Willow Field Trips & Tours	12,942.50	30,000.00	-17,057.50	43.14%
45003 - Wild Willow Food Sales CSA	6,356.40	54,500.00	-48,143.60	11.66%
45004 - Wild Willow Wholesale Food Sales	11,654.15	29,000.00	-17,345.85	40.19%
45005 - Wild Willow Farm Stand Sales	4,067.23	5,000.00	-932.77	81.35%
45006 - Wild Willow Venue Rental	963.00	7,500.00	-6,537.00	12.84%
45007 - Wild Willow Donations	15,365.37	10,000.00	5,365.37	153.65%
45190 - TRV Community Garden	73,760.21	80,000.00	-6,239.79	92.2%
45191 - Sweetwater Community Garden	51,356.42	60,000.00	-8,643.58	85.59%
	199,408.95	336,000.00	-136,591.05	59.35%
45000 - Income - Unrestricted				
45010 - Rent - San Diego River Conserva	23,144.00	35,150.00	-12,006.00	65.84%
45020 - Donations, Awards & Scholarship	450.00	12,000.00	-11,550.00	3.75%
45030 - Rebates and Refunds	438.46	300.00	138.46	146.15%
45040 - CLASS & LAIF Interest Income	73,151.59	68,000.00	5,151.59	107.58%
45080 - US Bank Interest	51.90	50.00	1.90	103.8%
45090 - Tax Assessments	292,000.00	410,000.00	-118,000.00	71.22%
45095 - Redevelopment Revenue City Tax	12,718.28	12,000.00	718.28	105.99%
45100 - Miscellaneous Income	3,894.98	25,000.00	-21,105.02	15.58%
45200 - Fee for Service	13,250.00	1,200.00	12,050.00	1,104.17%
45505 - Payroll & Benefits Offset	18,235.22	0.00	18,235.22	100.0%
45000 - Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
Total 45000 - Income - Unrestricted	437,334.43	563,700.00	-126,365.57	77.58%
Total Income	4,999,494.13	11,201,453.00	-6,201,958.87	44.63%
Expense				
50000 - Grant Expenses Restricted				
50041 - CDFA Healthy Soils 23-0684-000	4,368.73	51,968.00	-47,599.27	8.41%
50042 - CDFA CUSP Economic Relief	8,619.59	72,010.00	-63,390.41	11.97%
50043 - CDFA WETA	49,627.06	145,000.00	-95,372.94	34.23%
50044 - CDFA Planning Grant CAPGP-23-07	31,673.64	96,050.00	-64,376.36	32.98%
50045 - CDFA Climate Smart Ag TA	12,561.29	16,080.00	-3,518.71	78.12%
50046 - CDFA Farm to School Incubator	48,230.40	83,265.00	-35,034.60	57.92%
50049 - CARCD Monarchs	423.13	0.00	423.13	100.0%
50050 - CARCD WCB	36,684.75	86,525.00	-49,840.25	42.4%
50050 - DOC SALC	3,948.66	0.00	3,948.66	100.0%
50053 - DOC RFFC Round IIA	733,644.41	810,410.00	-76,765.59	90.53%
50054 - CARCD NRCS Equity Block	0.00	37,500.00	-37,500.00	0.0%
50055 - CARCD NRCS Equity	8,768.04	11,062.00	-2,293.96	79.26%
50056 - CDFA PHP	4,115.85	118,873.00	-114,757.15	3.46%
50057 - Foodshed (account reserved)	0.00	8,334.00	-8,334.00	0.0%
50058 - Carbon Hub Coordinator	40,384.17	100,000.00	-59,615.83	40.38%
50060 - NRCS IERCD	22,175.15	12,500.00	9,675.15	177.4%
50064 - NRCS Scaling Up Climate Resilience	18,434.56	66,964.00	-48,529.44	27.53%
50070 - CEG Community Enhancement Grant	6,613.96	7,900.00	-1,286.04	83.72%
50080 - SDRC Fuels	390,659.44	612,530.00	-221,870.56	63.78%
50085 - Parks NACC	209,047.88	392,920.00	-183,872.12	53.2%
50090 - IRWMP Proposition 84	175,946.21	481,490.00	-305,543.79	36.54%
50095 - ZFP Zero Food Print Healthy Soils Block	165.40	50,223.00	-50,057.60	0.33%
50115 - SD Foundation Community Food Grant	0.00	154,167.00	-154,167.00	0.0%
50116 - WCB Wildlife Conservation Board	5,254.96	483,333.00	-478,078.04	1.09%
50120 - Port	7,626.57	14,550.00	-6,923.43	52.42%
50122 - CalFire Forest Health	1,142,714.96	2,342,400.00	-1,199,685.04	48.78%
50123 - CalFire CARCD Increasing Pace & Scale	56,332.22	159,795.00	-103,462.78	35.25%
50124 - CalFire Forest Health Round II	0.00	1,000,000.00	-1,000,000.00	0.0%
50130 - NACD Urban Agriculture Conservation	11,214.09	84,556.15	-73,342.06	13.26%
50140 - SDG&E Pollinators	0.00	1,825.00	-1,825.00	0.0%

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50145 - SDG&E DSAP	0.00	16,667.00	-16,667.00	0.0%
50146 - SDG&E Fuels MOU	614,441.02	910,000.00	-295,558.98	67.52%
50192 - CSA Community Supported Ag	6,186.56	17,160.00	-10,973.44	36.05%
50193 - F2F Farm to Families	0.00	3,333.00	-3,333.00	0.0%
50198 - SD Foundation Community Food Grant	21,089.60	57,971.00	-36,881.40	36.38%
52005 - BLM Hermes Butterfly/Zoo (account reserved)	0.00	194,242.00	-194,242.00	0.0%
52007 - USFWS Pollinators on Working Lands	2,596.65	3,412.00	-815.35	76.1%
52020 - CAFSC DSAP	18,714.94	208,333.00	-189,618.06	8.98%
52022 - CalFire County Coordinator	53,337.82	156,250.00	-102,912.18	34.14%
52023 - CAFSC Fiscal Sponsorship EFHGFSC	2,882.46	0.00	2,882.46	100.0%
Total 50000 - Grant Expenses Restricted				
53000 - Expenses Unrestricted	<u>3,748,484.17</u>	<u>9,069,598.15</u>	<u>-5,321,113.98</u>	<u>41.33%</u>
53005 - Advertising	254.00	5,000.00	-4,746.00	5.08%
53035 - Processing Fees	4,902.73	8,500.00	-3,597.27	57.68%
53040 - Bank Fees	300.30	500.00	-199.70	60.06%
53050 - Depreciation	20,638.55	58,000.00	-37,361.45	35.58%
53060 - Donations, Awards & Scholarship	103.10	15,000.00	-14,896.90	0.69%
53070 - Dues & Memberships	8,719.00	10,000.00	-1,281.00	87.19%
53075 - Subscriptions	1,370.92	250.00	1,120.92	548.37%
53080 - Equipment Leases	2,229.14	4,000.00	-1,770.86	55.73%
53100 - Automobile				
53110 - Fuel	-2,929.08	2,000.00	-4,929.08	-146.45%
53120 - Repairs & Maintenance	892.35	5,000.00	-4,107.65	17.85%
Total 53100 - Automobile	<u>-2,036.73</u>	<u>7,000.00</u>	<u>-9,036.73</u>	<u>-29.1%</u>
53200 - Unrestricted Expenses WWF & Gardens				
53201 - Wild Willow Farm Rent	13,155.20	20,000.00	-6,844.80	65.78%
53202 - Wild Willow Farm Payroll	119,999.13	180,000.00	-60,000.87	66.67%
53203 - Wild Willow Farm Office Supplies	495.67	600.00	-104.33	82.61%
53204 - Wild Willow Farm Utilities	12,204.03	5,000.00	7,204.03	244.08%
53205 - Wild Willow Farm Telephone	1,520.96	3,500.00	-1,979.04	43.46%
53206 - Wild Willow Farm Trash	1,926.21	500.00	1,426.21	385.24%
53207 - Wild Willow Farm Propane & Fuel	1,118.06	900.00	218.06	124.23%
53208 - Wild Willow Farm Processing Fees	1,670.66	1,600.00	70.66	104.42%
53208 - Wild Willow Farm Seeds, Soil & Compost	1,363.47	4,600.00	-3,236.53	29.64%
53210 - Wild Willow Farm Harvest Supplies	359.13	3,500.00	-3,140.87	10.26%
53211 - Wild Willow Farm Irrigation & Fencing	244.48	5,000.00	-4,755.52	4.89%
53212 - Wild Willow Farm Teaching & Class Supplies	4,962.48	4,000.00	962.48	124.06%
53213 - Wild Willow Farm Animal Feed & Care	2,733.31	4,000.00	-1,266.69	68.33%
53214 - Wild Willow Farm Tools & Equipment	4,904.03	5,000.00	-95.97	98.08%
53215 - Wild Willow Farm Other Misc Expense	726.27	2,000.00	-1,273.73	36.31%
53216 - Wild Willow Farm Pest Control	0.00	50.00	-50.00	0.0%
53290 - TRV Garden	56,636.32	66,670.00	-10,033.68	84.95%
53291 - Sweetwater Garden	40,113.19	50,000.00	-9,886.81	80.23%
	<u>264,132.60</u>	<u>356,920.00</u>	<u>-92,787.40</u>	<u>74.0%</u>
53900 - Insurance				
53910 - Auto & General Liability	36,026.86	55,000.00	-18,973.14	65.5%
53920 - In Lieu of Health Insurance	96,946.30	186,000.00	-89,053.70	52.12%
53930 - Workers Compensation	13,306.31	34,880.00	-21,573.69	38.15%
Total 53900 - Insurance	<u>146,279.47</u>	<u>275,880.00</u>	<u>-129,600.53</u>	<u>53.02%</u>
54000 - Outside Services				
54010 - Facility Maintenance & Repairs	15,961.41	45,000.00	-29,038.59	35.47%
54020 - Janitorial	4,477.20	8,500.00	-4,022.80	52.67%
54030 - Landscaping	8,200.00	25,000.00	-16,800.00	32.8%
54040 - Payroll Processing Fees	2,297.33	6,000.00	-3,702.67	38.29%
54050 - Pest Control	9.10	20.00	-10.90	45.5%
54060 - Website & Computer Maintenance	19,723.51	42,000.00	-22,276.49	46.96%
Total 54000 - Outside Services	<u>50,668.55</u>	<u>126,520.00</u>	<u>-75,851.45</u>	<u>40.05%</u>
54070 - Permits & Fees	25.00	450.00	-425.00	5.56%
54080 - Postage	389.20	700.00	-310.80	55.6%
54090 - Printing	507.02	1,500.00	-992.98	33.8%
55000 - Professional Services				
55010 - Accounting Fees	13,500.00	15,000.00	-1,500.00	90.0%
55020 - Legal Fees	21,202.74	35,500.00	-14,297.26	59.73%
55030 - Professional Services - Other	22,583.72	15,000.00	7,583.72	150.56%
Total 55000 - Professional Services	<u>57,286.46</u>	<u>65,500.00</u>	<u>-8,213.54</u>	<u>87.46%</u>
57000 - Supplies				
57100 - Conservation Garden & Education	585.15	6,000.00	-5,414.85	9.75%
57150 - Discretionary Projects	10,988.71	132,000.00	-121,011.29	8.33%
57200 - Office Supplies	3,823.96	10,500.00	-6,676.04	36.42%
57250 - Team Building & Incentives	986.24	500.00	486.24	197.25%
57255 - Staff Uniforms & Merchandise	151.28	5,000.00	-4,848.72	3.03%
57300 - Office General	2,837.90	10,000.00	-7,162.10	28.38%
Total 57000 - Supplies	<u>19,373.24</u>	<u>164,000.00</u>	<u>-144,626.76</u>	<u>11.81%</u>
59000 - Utilities				
59100 - Gas & Electric	9,577.34	22,500.00	-12,922.66	42.57%
59200 - Sewer	598.96	3,500.00	-2,901.04	17.11%
59300 - Trash	4,013.36	8,500.00	-4,486.64	47.22%
59400 - Water	451.45	9,000.00	-8,548.55	5.02%
59500 - Telephones	14,667.85	30,000.00	-15,332.15	48.89%
Total 59000 - Utilities	<u>29,308.96</u>	<u>73,500.00</u>	<u>-44,191.04</u>	<u>39.88%</u>
65000 - Travel and Meetings				
65310 - Training	3,688.00	10,000.00	-6,312.00	36.88%
65320 - Travel Transportation Flights & Mileage	8,689.09	12,500.00	-3,810.91	69.51%
65325 - Hotel Lodging	5,478.63	15,000.00	-9,521.37	36.52%
65330 - Travel Meals	1,496.22	5,500.00	-4,003.78	27.2%
Total 65000 - Travel and Meetings	<u>19,351.94</u>	<u>43,000.00</u>	<u>-23,648.06</u>	<u>45.01%</u>
66000 - Payroll Expenses				
66100 - Gross Payroll	212,692.15	434,000.00	-221,307.85	49.01%
66200 - In Lieu of Social Security 10.5%	41,711.74	45,570.00	-3,858.26	91.53%
66300 - Medicare 1.45%	3,570.62	6,293.00	-2,722.38	56.74%
66400 - FUTA, SDI, ETT, SUI	1,853.93	12,500.00	-10,646.07	14.83%
Total 66000 - Payroll Expenses	<u>259,828.44</u>	<u>498,363.00</u>	<u>-238,534.56</u>	<u>52.14%</u>
Total Expenses Unrestricted	<u>883,631.89</u>	<u>1,714,583.00</u>	<u>-830,951.11</u>	<u>51.5%</u>
Total Expense	<u>4,632,116.06</u>	<u>10,784,181.15</u>	<u>-6,152,065.09</u>	<u>42.95%</u>
Net Ordinary Income	<u>367,378.07</u>	<u>417,271.85</u>	<u>-49,893.78</u>	<u>88.04%</u>
Net Income	<u>367,378.07</u>	<u>417,271.85</u>	<u>-49,893.78</u>	<u>88.04%</u>

RCD of Greater San Diego County
Balance Sheet
As of February 29, 2024

2/28/2024

ASSETS

Current Assets

Checking/Savings

10000 · US Bank Checking	42,978.46
10020 · Petty Cash	400.00
10030 · LAIF	12,703.44
10040 · CLASS	1,605,817.65
Total Checking/Savings	1,661,899.55

Accounts Receivable

12000 · Accounts Receivable	
12001 · RCD Foundation	0.64
12002 · DOC SALC	0.00
12003 · USFWS	0.00
12004 · NRCS IERCD	0.00
12006 · NRCS Scaling Up Climate Resilient	13,688.81
12007 · NACD Urban Ag TA	0.00
12009 · CDFA Farm to School Incubator	8,155.58
12010 · CDFA CUSP Economic Relief Grant	7,434.14
12011 · CARCD	33,594.74
12012 · CalFire County Coordinator	87,500.00
12013 · CDFA Soil TA	1,162.44
12014 · CDFA Climate Smart Ag TA	7,660.33
12015 · CDFA WETA 21-0881-000-SG	26,001.04
12016 · CDFA Prescribed Grazing	3,471.90
12017 · CDFA Cover Cropping	0.00
12019 · DOC RFFC Round IIA	320,191.28
12020 · Fire Safe Council of San Diego	-99.37
12021 · San Diego River Conservancy	129,091.79
12022 · CalFire Forest Health Grant	95,851.74
12023 · Wild Willow Field Trips and Tours	4,950.00
12024 · Wild Willow Classes and Workshops	-2,050.00
12025 · Wild Willow AG & CSA Sales	0.00
12026 · Miscellaneous Receivables	1,240.31
12028 · CalFire CARCD Increasing Pace & Scale	52,731.98
12030 · Port District	0.00
12031 · WCB Wildlife Conservation Board	2,766.40
12032 · Parks NACC	109,523.30
12045 · CA FSC Fiscal Sponsorship EFHGFSC	15,125.72
12046 · CDFA PHP	2,209.61
12051 · Prop 84	294,849.81
12060 · Tijuana River Valley Community	8,362.92
12090 · Sweetwater Community Garden	405.75
Total 12000 · Accounts Receivable	1,223,820.86

Total Accounts Receivable

1,223,820.86

Other Current Assets

12005 · Undeposited Funds	25,371.82
12500 · Lease Recievable	171,468.00
12600 · Property Tax Receivable	2,791.07
13000 · Prepaid Expenses	23,456.82

Total Other Current Assets

223,087.71

Total Current Assets

3,108,808.12

Fixed Assets

14000 · Accumulated Depreciation	
14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22
14000 · Accumulated Depreciation - Other	-538,115.51

Total 14000 · Accumulated Depreciation

779,452.80

Total Fixed Assets

779,452.80

TOTAL ASSETS

3,888,260.92

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable	8,238.74
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Total Accounts Payable

8,238.74

RCD of Greater San Diego County
Balance Sheet
As of February 29, 2024

	<u>2/28/2024</u>
Other Current Liabilities	
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	31,173.67
21020 · Deferred Revenue	232,384.30
21045 · Accounts Payable Accrual	0.00
21060 · Vacation Accrual	51,163.23
25000 · DIR Leases	160,205.00
Total Other Current Liabilities	<u>474,926.20</u>
Total Current Liabilities	<u>483,164.94</u>
Total Liabilities	<u>483,164.94</u>
Equity	
30000 · Administration Operations Reserve	1,040,000.00
30020 · Capital Improvements Facility Reserve	100,000.00
30030 · Economic Stability Reserve	27,260.00
30040 · Technology Reserve	15,896.07
30080 · Discretionary Project Reserve	50,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	203,503.09
30093 · Investment in Fixed Assets	865,461.00
32000 · Retained Earnings	301,421.21
32020 · Unrestricted Net Assets	384,176.54
Net Income	367,378.07
Total Equity	<u>3,405,095.98</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,888,260.92</u></u>

RCD of Greater San Diego County

Profit & Loss

February 29, 2024

Feb '24

Ordinary Income/Expense

Income

40000 · Grant Income Restricted	
40041 · CDFA Healthy Soils 23-0684-000	2,477.18
40042 · CDFA CUSP Economic Relief Grant	1,222.94
40043 · CDFA WETA	8,745.98
40044 · CDFA Planning Grant CAPGP	8,300.56
40045 · CDFA Climate Smart Ag TA	2,026.40
40046 · CDFA Farm to School Incubator	1,563.72
40049 · CARCD Monarchs	0.00
40050 · CARCD WCB	1,850.36
40052 · DOC SALC	0.00
40053 · DOC RFFC Round IIA	15,897.17
40055 · CARCD NRCS Equity Grant	935.07
40056 · CDFA PHP	827.10
40058 · CARCD Carbon Hub Coordinator	10,007.52
40060 · NRCS IERCD	2,944.30
40064 · NRCS Scaling Up Climate Resilience	5,628.28
40065 · NRCS Conservation Planning	0.00
40070 · Community Enhancement Grant CEG	117.19
40080 · SDRC Fuels	0.00
40085 · Parks NACC	57,943.72
40090 · IRWMP Proposition 84	0.00
40095 · ZFP Zero Food Print Healthy Soils Block	185.24
40116 · WCB Wildlife Conservation Board	2,086.03
40120 · Port	1,118.89
40122 · CalFire Forest Health Grant	0.72
40123 · CalFire CARCD Increasing Pace & Scale	5,308.64
40146 · SDG&E Fuels MOU	83,170.61
40192 · CSA Community Supported Ag	167.70
40198 · SD Foundation Community Food	3,981.03
42007 · USFWS Pollinators on Working Lands	2,586.77
42020 · CAFSC DSAP	7,330.22
42022 · CalFire County Coordinator	9,278.42

Total 40000 · Grant Income Restricted 235,701.76

45000 · Income Unrestricted WWF/Gardens

45001 · Wild Willow Classes & Workshops	606.00
45002 · Wild Willow Field Trips & Tours	4,362.50
45003 · Wild Willow Food Sales CSA	140.00
45004 · Wild Willow Wholesale Food Sales	338.00
45005 · Wild Willow Farm Stand Sales	0.00
45006 · Wild Willow Venue Rental	0.00
45007 · Wild Willow Donation	5,215.37
45190 · TRV Community Garden	6,434.82
45191 · Sweetwater Community Garden	2,995.56

Total 45000 · Income Unrestricted WWF/Gardens 20,092.25

45000 · Income - Unrestricted

RCD of Greater San Diego County

Profit & Loss

February 29, 2024

	<u>Feb '24</u>
45010 · Rent	2,893.00
45020 · Donations	0.00
45025 · WWF Donations	0.00
45030 · Rebates & Refunds	438.46
45040 · LAIF & CLASS Interest	7,352.98
45080 · US Bank Interest	32.12
45090 · Tax Assessments	36,500.00
45095 · Redevelopment Revenue	0.00
45100 · Misc Income	999.99
45200 · Fee for Service	10,000.00
45505 · Payroll & Benefits Offset	18,235.22
Total 45000 · Income - Unrestricted	<u>76,451.77</u>
Total Income	332,245.78
Expense	
50000 · Grant Expenses Restricted	
50041 · CDFA TA Healthy Soils 23-0684	2,077.94
50042 · CDFA CUSP Economic Relief Grant	954.17
50043 · CDFA WETA	7,288.32
50044 · CDFA Planning Grant CAPGP-23-07	6,973.23
50045 · CDFA Climate Smart Ag TA	1,695.92
50046 · CDFA Farm to School Incubator	1,303.10
50049 · CARCD Monarchs	0.00
50050 · CARCD WCB	1,541.97
50052 · DOC SALC	0.00
50053 · DOC RFFC Round IIA	14,067.51
50055 · CARCD NRCS Equity	779.23
50056 · CDFA PHP	726.48
50058 · CARCD Carbon Hub Coordinator	8,359.35
50060 · NRCS IERCD	2,628.84
50064 · NRCS Scaling Up Climate Resilience	4,598.97
50070 · Community Enhancement Grant CEG	97.66
50080 · SDRC Fuels	0.00
50085 · Parks NACC	52,676.11
50090 · IRWMP Proposition 84	0.00
50095 · ZFP Zero Food Print Healthy Soils Block	165.40
50116 · WCB Wildlife Conservation Board	1,862.53
50120 · Port	1,017.27
50122 · CalFire Forest Health Grant	0.64
50123 · CalFire CARCD Increasing Pace & Scale	4,423.87
50130 · NACD Urban Ag TA	0.00
50146 · SDG&E Fuels MOU	68,979.20
50192 · CSA Community Supported Ag	139.75
50198 · SD Foundation Community Food	3,461.76
52007 · USFWS Pollinators on Working Lands	2,155.64
52020 · CAFSC DSAP	6,544.84
52022 · CalFire County Coordinator	8,324.30
Total 50000 · Grant Expenses Restricted	<u>202,844.00</u>
53000 · Expenses Unrestricted	
53005 · Advertising	0.00

RCD of Greater San Diego County

Profit & Loss

February 29, 2024

	<u>Feb '24</u>
53035 · Processing Fees	491.52
53040 · Bank Fees	144.35
53050 · Depreciation	1,977.91
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Memberships	699.00
53075 · Subscriptions	354.34
53080 · Equipment Leases	274.19
53100 · Automobile	
53110 · Fuel	-816.16
53120 · Repairs & Maintenance	158.58
Total 53100 · Automobile	<u>-657.58</u>
53200 · Unrestricted Expense WWF & Gardens	
53201 · Wild Willow Farm Rent	1,644.40
53202 · Wild Willow Farm Payroll	19,522.23
53203 · Wild Willow Farm Office Supplies	52.40
53204 · Wild Willow Farm Utilities	469.53
53205 · Wild Willow Farm Telephone	176.70
53206 · Wild Willow Farm Trash	1,716.21
53207 · Wild Willow Farm Propane & Fuel	134.86
53208 · Wild Willow Farm Processing Fees	100.00
53208 · Wild Willow Farm Seeds, Soil & Compost	392.03
53210 · Wild Willow Farm Harvest Supplies	0.00
53211 · Wild Willow Farm Irrigation & Fencing	12.00
53212 · Wild Willow Farm Teaching & Class Supplies	347.98
53213 · Wild Willow Farm Animal Feed & Care	494.75
53214 · Wild Willow Farm Tools & Equipment	554.05
53215 · Wild Willow Farm Other Misc Expense	360.00
53216 · Wild Willow Farm Pest Control	0.00
53290 · TRV Garden	5,362.35
53291 · Sweetwater Garden	4,037.01
	<u>35,376.50</u>
53900 · Insurance	
53910 · Auto & General Liability	4,497.42
53920 · In Lieu of Health Insurance	14,084.20
53930 · Workers Compensation	1,302.64
Total 53900 · Insurance	<u>19,884.26</u>
54000 · Outside Services	
54010 · Facility Maintenance & Repairs	2,026.86
54020 · Janitorial	559.65
54030 · Landscaping	1,025.00
54040 · Payroll Processing Fees	254.15
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	3,846.68
Total 54000 · Outside Services	<u>7,712.34</u>
54070 · Permit	25.00
54080 · Postage	3.86
54090 · Printing	0.00
55000 · Professional Services	
55010 · Accounting Fees	0.00

RCD of Greater San Diego County

Profit & Loss

February 29, 2024

	Feb '24
55020 · Legal Fees	1,513.74
55030 · Professional Services - Other	6,658.46
Total 55000 · Professional Services	8,172.20
57000 · Supplies	
57100 · Conservation Garden & Education	0.00
57150 · Discretionary Projects	-1,434.98
57200 · Office Supplies	472.90
57250 · Team Building & Incentives	77.31
57255 · Staff Uniforms & Merchandising	0.00
57300 · Office General	421.06
Total 57000 · Supplies	-463.71
59000 · Utilities	
59100 · Gas & Electric	865.73
59200 · Sewer	0.00
59300 · Trash	494.26
59400 · Water	126.25
59500 · Telephones	1,953.66
Total 59000 · Utilities	3,439.90
65000 · Travel and Meetings	
65310 · Training	0.00
65320 · Travel Transportation, Flights & Mileage	476.04
65325 · Hotel Lodging	0.00
65330 · Travel Meals	185.04
Total 65000 · Travel and Meetings	661.08
66000 · Payroll Expenses	
66100 · Gross Payroll	18,177.61
66200 · In Lieu of Social Security 10.5%	15,514.15
66300 · Medicare 1.45%	530.58
66400 · FUTA, SDI, ETT, SUI	0.00
Total 66000 · Payroll Expenses	34,222.34
Total Expense	315,161.50
Net Ordinary Income	17,084.28
Net Income	17,084.28

RCD of Greater San Diego County
Reconciliation Summary
US Bank-General Checking, Period Ending 2/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	239,401.33
Cleared Transactions	
Checks and Payments - 118 items	-699,420.01
Deposits and Credits - 42 items	830,936.74
Total Cleared Transactions	<u>131,516.73</u>
Cleared Balance	<u><u>370,918.06</u></u>
Uncleared Transactions	
Checks and Payments - 40 items	-327,329.60
Deposits and Credits - 1 item	140.00
Total Uncleared Transactions	<u>-327,189.60</u>
Register Balance as of 02/29/2024	<u><u>43,728.46</u></u>

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 2/29/2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance							239,401.33
Cleared Transactions							
Checks and Payments - 118 items							
	Check	10/06/2023	13684	Nancy Anguano C08	√	-45.00	-45.00
	Bill Pmt - Check	11/20/2023	13826	McDougal Love Boehmer Foley Lyon	√	-3,369.00	-3,414.00
	Bill Pmt - Check	12/12/2023	13911	County of San Diego Vector Control	√	-9.10	-3,423.10
	Bill Pmt - Check	01/02/2024	13990	Erik Rodriguez	√	-50.00	-3,473.10
	Bill Pmt - Check	01/02/2024	13982	Ann Baldrige	√	-50.00	-3,523.10
	Bill Pmt - Check	01/02/2024	13991	Gregg Cady	√	-50.00	-3,573.10
	Bill Pmt - Check	01/02/2024	13996	Kacie Wright	√	-41.52	-3,614.62
	Bill Pmt - Check	01/03/2024	14012	JJ Tidwell	√	-50.00	-3,664.62
	Bill Pmt - Check	01/11/2024	14067	Paul Maschka	√	-516.30	-4,180.92
	Bill Pmt - Check	01/11/2024	14068	Daniela Mejia	√	-331.33	-4,512.25
	Bill Pmt - Check	01/11/2024	14079	Kacie Wright	√	-100.00	-4,612.25
	Bill Pmt - Check	01/15/2024	14089	U.S. Bancorp Service Center, Inc	√	-9,813.48	-14,425.73
	Bill Pmt - Check	01/17/2024	14092	Eli Valdez	√	-100.00	-14,525.73
	Bill Pmt - Check	01/23/2024	14110	County of San Diego Clerks Office	√	-60,000.00	-74,525.73
	Bill Pmt - Check	01/25/2024	14111	Albert D. Quihuis	√	-600.00	-75,125.73
	Bill Pmt - Check	01/29/2024	14123	Palomar Land & Cattle CECIL LOGGIN	√	-107,632.50	-182,758.23
	Bill Pmt - Check	01/29/2024	14125	Southland Forest Management LLC	√	-76,000.00	-258,758.23
	Bill Pmt - Check	01/29/2024	14124	Regents University of California	√	-779.00	-259,537.23
	Bill Pmt - Check	01/30/2024	14126	Lincoln Financial	√	-27,234.75	-286,771.98
	Check	01/30/2024	14127	Gary Anderson	√	-114.58	-286,886.56
	Bill Pmt - Check	01/30/2024	14128	John Hendra	√	-41.66	-286,928.22
	Bill Pmt - Check	02/01/2024	14131	California Wildlife Foundation	√	-231,710.26	-518,638.48
	Bill Pmt - Check	02/01/2024	14137	County of San Diego	√	-1,644.40	-520,282.88
	Bill Pmt - Check	02/01/2024	14135	Classic Landscape & Horticulture	√	-1,025.00	-521,307.88
	Bill Pmt - Check	02/01/2024	14155	Rachel Pettitt	√	-525.00	-521,832.88
	Bill Pmt - Check	02/01/2024	14139	EDCO Disposal Corporation	√	-403.87	-522,236.75
	Bill Pmt - Check	02/01/2024	14146	JMB Sanitation	√	-279.55	-522,516.30
	Bill Pmt - Check	02/01/2024	14138	Daniela Mejia	√	-274.66	-522,790.96
	Bill Pmt - Check	02/01/2024	14159	DMV Renewal	√	-227.00	-523,017.96
	Bill Pmt - Check	02/01/2024	14140	Eli Valdez	√	-189.75	-523,207.71
	Bill Pmt - Check	02/01/2024	14136	Codi Hale	√	-177.04	-523,384.75
	Bill Pmt - Check	02/01/2024	14151	Kacie Wright	√	-105.61	-523,490.36
	Bill Pmt - Check	02/01/2024	14144	Heather Marlow	√	-50.00	-523,540.36
	Bill Pmt - Check	02/01/2024	14152	Morgan Dioli	√	-50.00	-523,590.36
	Bill Pmt - Check	02/01/2024	14129	Andy Williamson	√	-50.00	-523,640.36
	Bill Pmt - Check	02/01/2024	14150	John Hendra	√	-50.00	-523,690.36
	Bill Pmt - Check	02/01/2024	14130	Ann Baldrige	√	-50.00	-523,740.36
	Bill Pmt - Check	02/01/2024	14132	Carolina Guia	√	-50.00	-523,790.36
	Bill Pmt - Check	02/01/2024	14143	Gregg Cady	√	-50.00	-523,840.36
	Bill Pmt - Check	02/01/2024	14142	Erik Rodriguez	√	-50.00	-523,890.36
	Bill Pmt - Check	02/01/2024	14141	Elizabeth Garcia	√	-50.00	-523,940.36
	Bill Pmt - Check	02/01/2024	14156	Sierra Reiss	√	-50.00	-523,990.36
	Bill Pmt - Check	02/01/2024	14157	Stan Hill	√	-50.00	-524,040.36
	Bill Pmt - Check	02/01/2024	14145	JJ Tidwell	√	-50.00	-524,090.36
	Bill Pmt - Check	02/01/2024	14134	Chris Kelley	√	-50.00	-524,140.36
	Bill Pmt - Check	02/01/2024	14133	Cheyenne Piacenza	√	-50.00	-524,190.36
	Bill Pmt - Check	02/01/2024	14154	Quench USA Inc	√	-43.56	-524,233.92
	Bill Pmt - Check	02/01/2024	14158	Streamline	√	-10.00	-524,243.92
	General Journal	02/02/2024		Bank Fees	√	-83.43	-524,327.35
	General Journal	02/02/2024		Authnet Gateway	√	-21.25	-524,348.60
	Bill Pmt - Check	02/05/2024	14163	Flex Fleet Rental LLC	√	-3,070.88	-527,419.48
	Bill Pmt - Check	02/05/2024	14162	Empowerment Works Inc	√	-1,960.00	-529,379.48
	Bill Pmt - Check	02/05/2024	14164	Pacific Building Maintenance	√	-1,009.65	-530,389.13
	Bill Pmt - Check	02/05/2024	14166	SoCo Group Inc.	√	-989.68	-531,378.81
	Bill Pmt - Check	02/05/2024	14167	Waste Management	√	-494.26	-531,873.07
	Bill Pmt - Check	02/05/2024	14161	Cox Communications	√	-365.53	-532,238.60
	Bill Pmt - Check	02/05/2024	14160	California American Water	√	-236.51	-532,475.11
	Bill Pmt - Check	02/05/2024	14165	SDG&E	√	-231.61	-532,706.72
	General Journal	02/05/2024		PayPal Processing Fees	√	-14.04	-532,720.76
	Bill Pmt - Check	02/07/2024	14170	U.S. Bancorp Service Center, Inc	√	-1,610.11	-534,330.87
	General Journal	02/07/2024		Processing Fees	√	-448.08	-534,778.95
	Check	02/07/2024	14168	Jill Lord	√	-100.00	-534,878.95
	Check	02/07/2024	14169	Jill Lord	√	-50.00	-534,928.95
	Bill Pmt - Check	02/07/2024	14171	Morgan Dioli	√	-50.00	-534,978.95
	Bill Pmt - Check	02/08/2024	14180	Thomas J. Smith	√	-2,590.00	-537,568.95
	Bill Pmt - Check	02/08/2024	14178	Jennifer MacDonald	√	-2,590.00	-540,158.95
	Bill Pmt - Check	02/08/2024	14181	Wanish Tortes-McGinnis	√	-1,400.00	-541,558.95
	Bill Pmt - Check	02/08/2024	14175	Dominick J. Chapparosa Jr.	√	-1,400.00	-542,958.95
	Bill Pmt - Check	02/08/2024	14174	Cullen Riley Smith	√	-1,400.00	-544,358.95
	Bill Pmt - Check	02/08/2024	14173	Andrew Leyva	√	-1,400.00	-545,758.95
	Bill Pmt - Check	02/08/2024	14177	Gary Connor McVey	√	-1,200.00	-546,958.95
	Bill Pmt - Check	02/08/2024	14179	Raymond Martinez	√	-1,200.00	-548,158.95
	Bill Pmt - Check	02/08/2024	14172	Albert D. Quihuis	√	-1,000.00	-549,158.95
	Bill Pmt - Check	02/08/2024	14182	Warren Paipa	√	-1,000.00	-550,158.95
	Bill Pmt - Check	02/08/2024	14176	Edwin Ward	√	-120.00	-550,278.95
	Bill Pmt - Check	02/12/2024	14191	United Site Services	√	-576.00	-550,854.95
	Bill Pmt - Check	02/12/2024	14186	Heather Marlow	√	-530.27	-551,385.22
	General Journal	02/12/2024		ADP Payroll Processing Fees	√	-108.31	-551,493.53

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 2/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	02/12/2024	14189	Petty Cash	√	-84.02	-551,577.55
Bill Pmt -Check	02/12/2024	14184	EDCO Disposal Corporation	√	-70.00	-551,647.55
Bill Pmt -Check	02/12/2024	14183	Chris Kelley	√	-63.89	-551,711.44
Bill Pmt -Check	02/12/2024	14190	Sierra Reiss	√	-47.98	-551,759.42
Check	02/13/2024	14192	Ashton Mackintosh C38	√	-75.00	-551,834.42
General Journal	02/14/2024	JE 1001	Gross Payroll	√	-47,274.07	-599,108.49
General Journal	02/14/2024	JE 1001	Payroll Taxes	√	-12,083.20	-611,191.69
Bill Pmt -Check	02/14/2024	14193	Chris Kelley	√	-590.24	-611,781.93
Bill Pmt -Check	02/14/2024	14195	Wallace Laboratories, Inc	√	-155.00	-611,936.93
Bill Pmt -Check	02/14/2024	14194	Coral Garden Creations	√	-130.00	-612,066.93
General Journal	02/14/2024	JE 1002	PayPal Processing Fees	√	-6.33	-612,073.26
General Journal	02/15/2024	JE 1005	Biz Haven	√	-525.00	-612,598.26
Check	02/15/2024		Service Charge	√	-60.92	-612,659.18
Bill Pmt -Check	02/20/2024	14200	McDougal Love Boehmer Foley Lyon	√	-1,513.74	-614,172.92
Bill Pmt -Check	02/20/2024	14198	California American Water	√	-1,180.34	-615,353.26
Bill Pmt -Check	02/20/2024	14203	SoCo Group Inc.	√	-1,008.08	-616,361.34
Bill Pmt -Check	02/20/2024	14202	SDG&E	√	-865.73	-617,227.07
Bill Pmt -Check	02/20/2024	14197	Black Fox Timber Management	√	-542.50	-617,769.57
Bill Pmt -Check	02/20/2024	14199	Diamond Environmental Services	√	-291.88	-618,061.45
General Journal	02/20/2024	02202025	Local Harvest	√	-100.00	-618,161.45
Bill Pmt -Check	02/20/2024	14205	Wallace Laboratories, Inc	√	-95.00	-618,256.45
Bill Pmt -Check	02/22/2024	14223	Thomas J. Smith	√	-2,776.00	-621,032.45
Bill Pmt -Check	02/22/2024	14219	Jennifer MacDonald	√	-2,405.00	-623,437.45
Bill Pmt -Check	02/22/2024	14221	Native Tree Care, Inc	√	-2,000.00	-625,437.45
Bill Pmt -Check	02/22/2024	14213	Cullen Riley Smith	√	-1,560.00	-626,997.45
Bill Pmt -Check	02/22/2024	14218	Henry D. Najera	√	-1,400.00	-628,397.45
Bill Pmt -Check	02/22/2024	14214	Dominick J. Chapparosa Jr.	√	-1,400.00	-629,797.45
Bill Pmt -Check	02/22/2024	14212	Andrew Leyva	√	-1,400.00	-631,197.45
Bill Pmt -Check	02/22/2024	14224	Wanish Tortes-McGinnis	√	-1,400.00	-632,597.45
Bill Pmt -Check	02/22/2024	14225	Warren Paipa	√	-1,400.00	-633,997.45
Bill Pmt -Check	02/22/2024	14211	Albert D. Quihuis	√	-1,400.00	-635,397.45
Bill Pmt -Check	02/22/2024	14222	Raymond Martinez	√	-1,200.00	-636,597.45
Bill Pmt -Check	02/22/2024	14217	Heather Marlow	√	-1,180.72	-637,778.17
Bill Pmt -Check	02/22/2024	14216	Gary Connor McVey	√	-1,000.00	-638,778.17
Bill Pmt -Check	02/22/2024	14215	First Citizens Bank	√	-274.19	-639,052.36
General Journal	02/23/2024	JE 1007	ADP Payroll Processing Fees	√	-108.31	-639,160.67
General Journal	02/26/2024	2725	ADP Payroll Processing Fees	√	-37.53	-639,198.20
Bill Pmt -Check	02/27/2024	14230	Morgan Dioli	√	-1,125.94	-640,324.14
General Journal	02/28/2024	JE 1001	Gross Payroll	√	-47,279.34	-687,603.48
General Journal	02/28/2024	JE 1001	Payroll Taxes	√	-11,816.53	-699,420.01
Total Checks and Payments					-699,420.01	-699,420.01
Deposits and Credits - 42 items						
Check	04/24/2023	13091	Jill Lord	√	0.00	0.00
Check	04/24/2023	13090	Jill Lord	√	0.00	0.00
Bill Pmt -Check	06/30/2023	13352	U.S. Bancorp Service Center, Inc	√	0.00	0.00
Bill Pmt -Check	07/03/2023	13379	Morgan Dioli	√	0.00	0.00
Bill Pmt -Check	07/06/2023	13406	Josh Zinn	√	0.00	0.00
Check	08/15/2023	13528	Ashton Mackintosh C38	√	0.00	0.00
Deposit	10/30/2023		Deposit	√	40.00	40.00
Deposit	10/30/2023		Deposit	√	375.00	415.00
Check	11/03/2023	13769	Fidelina Paniagua-Sanchez	√	0.00	415.00
General Journal	12/27/2023	JE 1033	Deposit	√	76.00	491.00
Bill Pmt -Check	01/11/2024	14051	Empowerment Works Inc	√	0.00	491.00
General Journal	01/12/2024	1128	Deposit	√	750.00	1,241.00
General Journal	01/16/2024	JE 1010	Deposit	√	24.00	1,265.00
Deposit	01/22/2024		Deposit	√	15,824.29	17,089.29
Deposit	01/26/2024		Deposit	√	30,058.32	47,147.61
Deposit	01/29/2024		Deposit	√	1,191.25	48,338.86
General Journal	01/31/2024	JE 1003	Deposit	√	255,000.00	303,338.86
Deposit	02/05/2024		Deposit	√	411.25	303,750.11
Deposit	02/05/2024		Deposit	√	533.00	304,283.11
Deposit	02/05/2024		Deposit	√	15,304.82	319,587.93
Deposit	02/07/2024		Deposit	√	26.00	319,613.93
General Journal	02/08/2024		Deposit	√	260,000.00	579,613.93
Deposit	02/09/2024		Deposit	√	146.00	579,759.93
General Journal	02/09/2024		Deposit	√	321.00	580,080.93
Deposit	02/14/2024		Deposit	√	268.50	580,349.43
Deposit	02/15/2024		Deposit	√	52.00	580,401.43
General Journal	02/15/2024	JE 1003	Deposit	√	12,219.64	592,621.07
Bill Pmt -Check	02/20/2024	14204	U.S. Bancorp Service Center, Inc	√	0.00	592,621.07
General Journal	02/20/2024	JE 1004	Deposit	√	55.00	592,676.07
General Journal	02/20/2024	JE 1004	Deposit	√	275.00	592,951.07
General Journal	02/20/2024	JE 1006	Deposit	√	1,323.28	594,274.35
Deposit	02/21/2024		Deposit	√	450.00	594,724.35
General Journal	02/21/2024	02202024	Deposit	√	1,872.21	596,596.56
Deposit	02/22/2024		Deposit	√	210.00	596,806.56
General Journal	02/22/2024	02202027	Deposit	√	438.46	597,245.02
General Journal	02/23/2024	02202028	Deposit	√	5,215.37	602,460.39
Deposit	02/26/2024		Deposit	√	673.24	603,133.63
Deposit	02/26/2024		Deposit	√	15,088.95	618,222.58
Deposit	02/27/2024		Deposit	√	110.00	618,332.58

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 2/29/2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
	Deposit	02/27/2024		Deposit	√	211,822.04	830,154.62
	Deposit	02/29/2024		Deposit	√	32.12	830,186.74
	General Journal	03/04/2024	JE 1005	Deposit	√	750.00	830,936.74
Total Deposits and Credits						<u>830,936.74</u>	<u>830,936.74</u>
Total Cleared Transactions						<u>131,516.73</u>	<u>131,516.73</u>
Cleared Balance						131,516.73	370,918.06
Uncleared Transactions							
Checks and Payments - 40 items							
	Bill Pmt -Check	07/05/2023	13405	Elfin Forest Harmony Grove FSC		-100.00	-100.00
	Bill Pmt -Check	11/20/2023	13823	CDFR 90054		-150.00	-250.00
	Bill Pmt -Check	12/01/2023	13858	Ann Baldrige		-50.00	-300.00
	Bill Pmt -Check	12/01/2023	13863	Eli Valdez		-50.00	-350.00
	Bill Pmt -Check	12/07/2023	13898	Ann Baldrige		-50.13	-400.13
	Bill Pmt -Check	12/21/2023	13963	Joel Kramer		-350.95	-751.08
	Bill Pmt -Check	12/21/2023	13957	Henry D. Najera		-200.00	-951.08
	Bill Pmt -Check	01/02/2024	13994	Joe Lewis		-50.00	-1,001.08
	Bill Pmt -Check	01/05/2024	14030	Jamul Indian Village of California		-2,250.44	-3,251.52
	Check	01/09/2024	14034	Mark Valen C32		-165.00	-3,416.52
	Check	01/09/2024	14033	Mark Valen C31		-165.00	-3,581.52
	Bill Pmt -Check	01/11/2024	14074	JJ Tidwell		-316.71	-3,898.23
	Bill Pmt -Check	01/11/2024	14080	Joe Lewis		-100.00	-3,998.23
	Check	01/11/2024	14047	Bryan Rivera D36		-7.50	-4,005.73
	Bill Pmt -Check	01/17/2024	14093	Jamul Indian Village of California		-2,612.24	-6,617.97
	Bill Pmt -Check	01/22/2024	14102	Pauma Band of Luiseno Indians		-220,852.41	-227,470.38
	Bill Pmt -Check	02/01/2024	14149	Joel Kramer		-50.00	-227,520.38
	Bill Pmt -Check	02/01/2024	14148	Joe Lewis		-50.00	-227,570.38
	Bill Pmt -Check	02/01/2024	14147	Joanne Sauerman		-50.00	-227,620.38
	Bill Pmt -Check	02/01/2024	14153	Paul Maschka		-50.00	-227,670.38
	Bill Pmt -Check	02/12/2024	14187	ITCM		-1,539.92	-229,210.30
	Bill Pmt -Check	02/12/2024	14188	Paul Maschka		-770.79	-229,981.09
	Bill Pmt -Check	02/12/2024	14185	Empowerment Works Inc		-400.00	-230,381.09
	Bill Pmt -Check	02/20/2024	14208	U.S. Bancorp Service Center, Inc		-8,421.93	-238,803.02
	Bill Pmt -Check	02/20/2024	14207	U.S. Bancorp Service Center, Inc		-1,814.81	-240,617.83
	Bill Pmt -Check	02/20/2024	14201	San Diego Clean Up Inc		-730.60	-241,348.43
	Bill Pmt -Check	02/20/2024	14206	U.S. Bancorp Service Center, Inc		-467.74	-241,816.17
	Bill Pmt -Check	02/20/2024	14209	U.S. Bancorp Service Center, Inc		-108.56	-241,924.73
	Bill Pmt -Check	02/20/2024	14196	Alison Trujillo Translations		-97.50	-242,022.23
	Check	02/21/2024	14210	Fidelina Paniagua-Sanchez		-24.00	-242,046.23
	Bill Pmt -Check	02/22/2024	14220	Joanne Sauerman		-121.89	-242,168.12
	Bill Pmt -Check	02/27/2024	14234	Southland Forest Management LLC		-56,270.00	-298,438.12
	Bill Pmt -Check	02/27/2024	14229	Lincoln Financial		-20,213.68	-318,651.80
	Bill Pmt -Check	02/27/2024	14233	San Diego County Water Authority		-6,118.46	-324,770.26
	Bill Pmt -Check	02/27/2024	14232	Restoring California		-2,155.00	-326,925.26
	Bill Pmt -Check	02/27/2024	14228	Lakeside Water District		-126.25	-327,051.51
	Bill Pmt -Check	02/27/2024	14231	Rachel Pettitt		-117.25	-327,168.76
	Bill Pmt -Check	02/27/2024	14226	EDCO Disposal Corporation		-114.02	-327,282.78
	Bill Pmt -Check	02/27/2024	14227	Julie Stevenson		-45.00	-327,327.78
	General Journal	02/29/2024	JE 1002	PayPal Processing Fees		-1.82	-327,329.60
Total Checks and Payments						<u>-327,329.60</u>	<u>-327,329.60</u>
Deposits and Credits - 1 item							
	General Journal	02/27/2024	2726	CSA Purchase		140.00	140.00
Total Deposits and Credits						<u>140.00</u>	<u>140.00</u>
Total Uncleared Transactions						<u>-327,189.60</u>	<u>-327,189.60</u>
Register Balance as of 02/29/2024						-195,672.87	43,728.46



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: April 10, 2024

Agenda Item 5-1: Scope of work for concrete repair work at RCD office

Discussion / History: There are several areas at the RCD office on Waterhill Road where the concrete is cracked and raised. Neil Meyer has been working with Joanne Sauerman to survey the problem areas and define a scope of work for repair. Staff is seeking Board direction to develop the scope of work into a request for bids and advertise the bid.

Financial Impact: Subject to bids.

Staff Recommendation to Board: Staff recommends that the Board authorizes staff to proceed with advertising a request for bids.

Scope of Work for Concrete Repair Work at RCD Office, 11769 Waterhill Road

1. Repair rear sidewalk and curb at the main building:

- A. Remove and replace one 5'x13' section and one 5'x5' section. Sections to be marked with spray paint by owners. New concrete to be 3000 PSI with #3 bar at 18" OC. Bar to be doweled into edges of remaining concrete and to the block wall. Doweling can be accomplished by drilling 3/8" hole and hammering 2' piece of rebar 6" into the hole and then overlapping and tying the new bar.
- B. Install 22' of two course high 8x8x16 CMU to raise the lower level retaining wall to match the rest of the wall. One #3 bar continuous at top course and dowel #3 bar into the top of the existing wall at 2' OC.
- C. Install passive drain sump in middle part of existing walk. Owner will mark area. Sump trench to be 15' long by 1' wide by 2' deep and filled with 3/4" gravel. Trench should be as close to the block wall as possible without being over the existing block wall foundation. Trench to be covered with galvanized steel bar grating, 5 pieces at 3' long by 1' wide by Metals Depot, part # G 13161-G.
- D. Grind cracked and lifted concrete at the head of the short stair. Owner will mark areas. Approximately 10'.

2. Remove and replace 11'x11' section of lifted and broken concrete driveway

- A. Saw cut below the existing lower crack and removing to the existing joints. Owner will mark areas. New concrete will be 3000 PSI with #4 bar at 18" OC. Dowel new re-bar into the remaining concrete edges by same method described in section 1.A.
- B. Replace 10' of concrete curb, 10" wide x 12" high with two #3 bars continuous. Dowel into the ends of remaining curb where the old and new meet.
- C. Grind cracked and lifted concrete at front of upper metal building. Owner will mark areas. Approximately 57'.



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Date: April 10, 2024

Agenda Item 5-2: Scholarship Committee and Timeline

Discussion / History: the annual Jim Thompson Conservation Scholarship for graduating high school seniors is now open for applications. At the March 2023 meeting, Marilyn Huntamer, Neil Meyer, and Diane Moss were appointed to the scholarship committee. Staff is seeking confirmation of this committee for 2024.

The scholarship application deadline is set at May 6 and will likely be extended to May 13 (we typically extend the deadline to accommodate last minute applications). Information and score sheets will be circulated within a week of the deadline and the committee members will have a week to review the applicants. The meeting to select scholarship recipients will take place in late May, date TBD.

Financial Impact: None

Staff Recommendation to Board: Staff recommends that the Board confirm the members of this committee.

JIM THOMPSON

CONSERVATION SCHOLARSHIP

The Resource Conservation District of Greater San Diego County is offering \$1,000 scholarships for up to seven graduating high school students!

FIELDS OF STUDY

- Conservation
- Environmental Science
- Natural Resources
- Agriculture
- Biology

DEADLINE:

Monday
May 6th, 2024



REQUIREMENTS

- Reside within the RCD of Greater San Diego County's sphere of influence
- Have successfully completed three years of study at an accredited high school.
- Be nearing completion of their fourth year in high school while maintaining a cumulative grade point average of 2.5 or better (on a 4.0 scale).
- Expect, or have received a "notice of intent", to enroll in undergraduate college courses related to conservation or agriculture



MORE INFORMATION AT:

[www.rcdsandiego.org/
supporting-high-school-conservationists](http://www.rcdsandiego.org/supporting-high-school-conservationists)



**RESOURCE
CONSERVATION
DISTRICT**
Greater San Diego County



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: April 10, 2024

Agenda Item 5-3: RCD Mission Statement and Strategic Plan review

Discussion / History: The RCDGSDC mission statement was last updated in June 2021 as a part of strategic planning sessions. The strategic plan was finalized in August 2022. Staff have recently noted that agriculture, central to the work of RCDs, is not explicitly included in our mission statement and have requested a review of the mission to bring it more closely in line with our programming. This would tie well with a review of the strategic plan.

Financial Impact: None

Staff Recommendation to Board: Staff recommends that the Board approves review of strategic plan and mission, and selects a subcommittee to work on this with staff if desired.



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Website: www.rcdsandiego.org

Date: April 10, 2024

Agenda Item 5-4: Bureau of Land Management Good Neighbor Authority grant terms

Discussion / History: The RCDGSDC has been working with partners such as USFS, San Diego Zoo & Wildlife Alliance, and San Diego Management and Monitoring Program, to develop a Hermes Copper Butterfly restoration project. We have submitted a funding proposal to the BLM's Good Neighbor Authority Program and the BLM has shared the attached Terms and Conditions for the Board to view before issuing the award.

Financial Impact: grant of approximately \$640,000

Staff Recommendation to Board: Staff recommends that the Board review the grant terms and provide direction.

This cooperative agreement is made and entered into by the Department of the Interior, Bureau of Land Management, California State Office (BLM), and Resource Conservation District of Greater San Diego County, the recipient, for the purpose of Hermes Copper Butterfly Habitat Restoration in Southeast San Diego County transferring something of value to the recipient to carry out a public purpose of support or stimulation authorized by a law of the United States.

Acceptance of a Federal Financial Assistance award from the Department of the Interior (DOI) carries with it the responsibility to be aware of and comply with the terms and conditions of award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means.

Program Officer: Jilma Rachael Guinea/ jguinea@blm.gov/ (760) 219-2637

Indirect Cost Rate: 12%

Program Income: N/A

Required Cost Sharing/Matching: No

Required Periodic Status Reporting: Upload Reports in Grant Solutions

Performance Reports: Annual

SF425 Financial Reports: Annual

*Note: Once the final contracts are received by the Recipient for budget line F, Contractual, please submit to the Grants Management Officer for final review.

Refer to Attachment No. 1 for Award Terms and Conditions

1. COOPERATIVE AGREEMENT OBJECTIVES:

A. Objective(s):

Restore Hermes Copper habitat to help maintain and work towards recovery of the species, and to refine the understanding of Hermes Copper Butterfly (HCB) habitat needs to guide future restoration efforts.

B. Public Benefit(s)

The Agreement will benefit the public by improving the chances for persistence of this rare and declining species, which is nearly endemic to San Diego County. Members of the public will be able to learn about the species and recovery efforts through presentations at public outreach events, meetings, and conferences, and through informational newsletters. Efforts to preserve plant and animal species have a public benefit by protecting and enhancing public lands, which are a shared resource for all.

C. Federal Award Performance Goals

Milestone / Task / Activity	Start Date	Completion Date
RCDGSDC		
Coordination of twice-annual partner meetings and check-ins.	May 2024	April 2029
Grant reporting, quarterly or as specified.	July 2024	April 2029
Presentations given at least 8 meetings at conferences.	October 2024	April 2029
Host 4 public outreach events (1 per year in years 2-5)	January 2025	April 2029
USFS		
Seed collection - 1800 pounds	January 2025	December 2025
Seeding - 200 acres in San Diego County	January 2026	March 2026
Monitoring:200 acres in San Diego County; goal is 5% increase in cover of seeded spp	March 2027	September 2028
SDZWA & WildSpring Ecology		
Install 50 Spiny Redberry plants at Samatagama (SD County)	January 2025	February 2025
Install one weather station at Samatagama	January 2025	February 2025
Restoration site maintenance	April 2025	September 2026
Apply for access permits	May 2024	April 2025
Purchase equipment / contact lab	May 2024	July 2024
Take readings / samples	June 2024	July 2027
Process samples	August 2024	October 2027
Maintain equipment	January 2025	April 2028
Interim data analysis	February 2025	April 2028
Refresh experimental treatments	January 2026	February 2028
Final data analysis	May 2028	February 2029
Final Reporting	December 2028	April 2029
Viejas Band of Kumeyaay Indians		
Conduct habitat assessments	May 2024	May 2025
Tribal members and staff receive training in surveying	May 2024	July 2024
Monitoring with species expert	May 2024	July 2024
Habitat enhancement activities	June 2024	December 2028
Continued surveying and monitoring	May 2025	July 2028

2. PROPOSED WORK

- A. The Recipient's Project Proposal, dated 09/01/2023 entitled Resource Conservation District of Greater San Diego County, is accepted by the BLM and incorporated herein, as part of this agreement in order to serve as the project work plan.

Additional documents incorporated by reference: The following recipient documents GRANT L-BLM-GNA-22-008, dated 09/01/2023 to include: Standard Form (SF) 424

Application for Federal Assistance, SF424A, Budget Information - Non-Construction Programs, SF424B, Assurances - Non-Construction Programs, Budget Detail, and signed Certification Regarding Lobbying - Certification for Contracts, Grants, Loans and Cooperative Agreements.

B. BLM will:

- The Bureau of Land Management (BLM) fuels staff will coordinate with the Resource Conservation District (RCD) to develop treatment strategies that would meet multiple objectives including habitat and fuels management.
- The BLM fuels and biological technicians will provide oversight and monitoring of work.
- The BLM fuels staff will provide training and assistance in planning treatments and oversee work on BLM-managed lands.
- The work will include cooperative efforts in monitoring of vegetation management that will benefit the listed species.
- These efforts will be coordinated with the U.S. Fish and Wildlife Service (USFW) in the management and restoration of Hermes copper butterfly habitat.
- BLM biological staff will participate in surveys and receive training and experience working toward getting their own permit to conduct surveys on BLM lands in the future. BLM staff will review and approve each phase of the project.
- Reporting of accomplishments will be relayed through the BLM program officer (PO) to be entered into VMAP, PMDS, and other applicable systems.

C. In addition, the recipient will also be responsible for significant developments, i.e., events which may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, the recipient must inform the BLM or pass-through entity as soon as the following types of conditions become known:

1. Problems, delays, or adverse conditions which will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
2. Favorable developments which enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

3. TERM OF AGREEMENT

A. The term, or period of performance, of this agreement shall become effective as of the date shown on the signed award cover page and may remain in effect for a maximum of five (5) years.

The BLM will consider continued support of the project upon; (a) the recipient showing progress satisfactory to the BLM toward program goals and the determination by the BLM that continuation of the program would be in the best interests of the Government, (b) project is still in line with management's top priorities, and/or (c) the availability of funds.

B. Budget and Program Revisions

1. Recipients must submit in writing to the BLM's Grants Management Officer (GMO) and Program Officer (PO) any request for budget or program revision in accordance with 2 CFR 200.308.

2. All modifications to the agreement shall be in writing and signed by the GMO. No oral statements or any written statements made by any person other than the GMO, shall in any manner modify or otherwise affect the terms of the agreement.

C. Termination. This agreement may be terminated in accordance with the provisions of 2 CFR, Subpart D, Section 200.339 Termination.

4. FINANCIAL SUPPORT AND PAYMENT METHOD

A. Funding. The Recipient agrees not to exceed the total amount of available incremental funding. The Government is not obligated to reimburse the Recipient for the Recipient's expenditure of amounts in excess of the total available incremental funding nor is the Recipient obligated to continue performance beyond the incrementally funded amount. The obligation of funds for future incremental payments shall be subject to the availability of funds.

Funds obligated but not expended by the recipient in a FY may be carried forward and expended in subsequent years.

B. Maximum Obligations. The Recipient agrees not to exceed the total amount of available incremental funding. The Government is not obligated to reimburse the Recipient for the Recipient's expenditure of amounts in excess of the total available incremental funding nor is the Recipient obligated to continue performance beyond the incrementally funded amount. The obligation of funds for future incremental payments shall be subject to the availability of funds.

The total obligations, including modifications, represent the amount for which the BLM will be responsible under the terms of this agreement. The BLM shall not be responsible to pay for, nor shall the recipient be responsible to perform, any effort that will require the expenditure of Federal funds above the current obligated amount.

C. Reimbursable Costs and Limitations. The recipient shall not incur costs or obligate funds for any purpose pertaining to operation of the program or activities beyond the expiration date stated in the agreement. The only costs which are authorized for a period of up to 90 days following the award expiration date are those strictly associated with closeout activities for preparation of the final report. The BLM's financial participation is limited. The BLM will only fund up to its share of those amounts requested in the project proposal and as are subsequently approved and funded in the agreement. The recipient shall not be obligated to continue performance under the agreement or to incur costs in excess of the costs set forth in the proposal and subsequent agreement. However, if the Recipient chooses to expend funds in excess of the

approved project budget, the Recipient will be responsible to fund the excess without funding participation by the Bureau.

D. Cost Sharing and Matching

Cost sharing for this agreement shall be in accordance with 2 CFR, Subpart D, Section 200.306, Cost sharing or matching.

1. There is no cost share or match legislatively required for this award.

E. Indirect Costs

1. Indirect costs are approved for reimbursement under this agreement per the recipient's approved federal agency negotiated indirect cost rate agreement (NICRA) dated 06/30/2025. The indirect cost rate is shown on the award cover sheet under "Indirect Cost Rate." As these rates are subject to change, the rate used for reimbursement shall be based on the rate in effect when the work was performed.

F. Payment by Reimbursement

1. Payment will be made by draw-down reimbursement through the Department of the Treasury, Automated Standard Application for Payment (ASAP) System. See following website: <http://www.fms.treas.gov/asap> Treasury Circular 1075 (31 CFR 205) requires that draw-downs to a recipient organization shall be limited to the minimum amounts needed and shall be timed to be in accordance with the actual, immediate cash requirements of the recipient organization in carrying out the purposes of the approved program or project. The timing and amount of cash advances shall be as close as is administratively feasible to the actual disbursements by the recipient organization for direct program or project costs and the proportionate share of any allowable indirect costs

2. Funds that are available from repayments to and interest earned on a revolving fund, program income, rebates, refunds, contract settlements, audit recoveries, credits, discounts, and interest earned on any of those funds, must be disbursed before requesting additional cash payments.

G. Payment Review

If a recipient has a history of poor performance, financial instability, uses a management system not meeting standards prescribed by the Uniform Administrative Requirements, has not conformed to the terms and conditions of the award, and/or is not otherwise responsible in safeguarding Federal funds, they may be determined to be "high risk" and be placed on Agency Review. Agency Review limits a recipient's access to funds by requiring that all draw-down requests reviewed and approved prior to their being released. Recipients on agency review must submit a completed Standard Form (SF) 270 Request for Advance Payment or Reimbursement for each payment requested along with a detailed explanation of how the costs correspond to the approved budget categories as listed on their Application for Federal Assistance SF-424A Budget Information and their Detailed Budget Breakdown or Challenge Cost Share Program

Commitment Document, whichever is applicable. Being put on Agency Review does not relieve the recipient of required financial or performance reporting requirements.

H. System for Award Management (SAM, www.SAM.gov)

Recipients of Federal financial assistance must maintain current registration with the System for Award Management (SAM, www.SAM.gov). Failure to maintain registration can impact access to funds and future obligations under this agreement and any other financial assistance or procurement award the recipient may have with the Federal government.

5. PERFORMANCE & FINANCIAL MONITORING

A. In accordance with 2 CFR 200.327 Financial Reporting and 200.328 Monitoring and Reporting Program Performance, the recipient is responsible for oversight, monitoring, and reporting of its activities under Federal awards to assure compliance with applicable Federal requirements and that performance expectations are being achieved. The BLM's monitoring of the recipient's activities may include review of the award file including discussions with the recipient regarding reporting, award activities, and project status (desk reviews), analysis of financial and performance reports, and discussions of specific issues related to project implementation, observation of project activity, and review of planned versus actual progress (site visits). The BLM has the right to inspect and evaluate the work performed or being performed under this agreement, and the premises where the work is being performed, at all reasonable times and in a manner that will not unduly delay the work. If the BLM performs inspection or evaluation on the premises of the recipient or a sub-recipient, the recipient shall furnish and shall require sub-recipients to furnish all reasonable facilities and assistance for the safe and convenient performance of these duties.

1. BLM programmatic monitoring addresses the content and substance of the program. It is a qualitative review to determine performance, innovation, and contributions to the field. The BLM may make site visits as warranted by program needs. In addition, the BLM has the right of timely and unrestricted access to any books, documents, papers, or other records of the recipient's that are pertinent to the award, in order to make audits, examinations, excerpts, transcripts, and copies of such documents. This right also includes timely and reasonable access to recipient personnel for the purpose of interviews and discussions related to such documents.

2. BLM financial monitoring ensures compliance with financial guidelines and general accounting practices. On-site or internal financial reviews are conducted to determine if: (1) award recipients are properly accounting for the receipt and expenditures of federal funds; (2) expenditures are in compliance with federal requirements and award special conditions; and (3) proper documentation on financial monitoring activities is prepared, maintained, and distributed as appropriate.

6. PERFORMANCE, FINANCIAL, AND OTHER REPORTING

Periodic financial, performance, and (if applicable) youth employment status reporting is a condition of this financial assistance award. Submission of reports is required whether or not any work has been attempted and/or any funds have been drawn down or expended. Failure to comply with the reporting requirements included in this agreement may be considered a material non-compliance with the terms and conditions of the award. Non-compliance may result in

withholding of future payments, suspension or termination of the agreement, recovery of funds paid under the agreement, and withholding of future awards. The periodic status reporting required under this agreement is as follows.

A. Annual Federal Financial Reports

1. Recipients of Federal financial assistance is required to submit periodic financial reports which document the financial status of their awards. The Federal Financial Report (FFR) or Standard Form (SF) 425 and SF425A - Attachment is the Office of Management and Budget (OMB) standard form used to report financial status. Expenditures and/or income may be reported either on a cash or accrual basis, whichever method is normally used by the recipient. Submitted SF425 reports must be signed by an authorized official of the recipient certifying that the information complete, accurate, consistent with the recipient's accounting system, and that all expenditures and obligations are for the purposes set forth in the agreement. The SF425 represents a claim to the Federal government, filing a false claim may result in civil or criminal penalties. Blank SF425 forms with instructions are available on the Grants.gov web site, URL: <http://www.grants.gov/web/grants/forms.html>.

2. Annual Reporting. Financial status reports under this agreement must be submitted on an annual basis. Reporting periods and report due dates under this agreement shall be as follows:

Reporting Period Dates

Submit Reports By

Award Start Date *through* September 30, 2025.....December 31, 2025*

*And each 12-Month period thereafter for the life of the agreement.

3. Annual financial reports are due by 90 Calendar days after the end of the reporting period. Upload financial status reports to Grants Solutions.

4. At the end of the agreement, final SF425 financial reports are due by 120 Calendar days after the expiration, termination, and/or project completion, whichever comes first. Upload financial status reports to Grants Solutions.

B. Annual Performance Reports

1. Recipients of Federal financial assistance is required to submit periodic performance reports prepared in accordance with 2 CFR, Subpart D, Section 200.329 Monitoring and Reporting Program Performance. There is no standard form, however performance reports should always relate to the performance goals and objectives identified in Section 1. of this agreement. Performance reports must be submitted in a narrative summary to include, but not limited to, the following:

a. Completed established goals, work in progress, future work, the percentage of work completed (based on Section 1 and 2 of this document).

b. The reasons why established goals and objectives were not met or problems which may impact the ability to complete work on time with recommendations on their resolution, if appropriate.

c. Prediction of future activities and how they will be accomplished.

d. Where the accomplishments of the Federal award can be quantified, a computation of the cost (for example, related to units of accomplishment) may be required if that information will be useful.

e. Where performance trend data and analysis would be informative to the BLM program the Federal awarding agency should include this as a performance reporting requirement.

f. Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

2. Annual Reporting. Performance status reports under this agreement must be submitted on an annual basis. Reporting periods and report due dates under this agreement shall be as follows:

Reporting Period Dates

Submit Reports By

Award Start Date *through* September 30, 2025.....December 31, 2025*

*And each 12-Month period thereafter for the life of the agreement.

3. Annual performance reports are due by 90 Calendar days after the end of the reporting period. Upload financial status reports to Grants Solutions.

4. At the end of the agreement, final performance reports are due by 120 Calendar days after the expiration, termination, and/or project completion, whichever comes first. Upload financial status reports to Grants Solutions.

7. LIABILITY, INSURANCE, AND INDEMNIFICATION

A. Liability. The BLM assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act, 28 USC 2671.

B. Indemnification. The recipient hereby agrees:

1. To indemnify the federal government, Bureau of Land Management (BLM), from any act or omission of the recipient, its officers, employees, or (members, participants, agents, representatives, agents as appropriate) (1) against third party claims for damages arising from one or more activities carried out in connection with this financial assistance agreement and (2) for damage or loss to government property resulting from such an activity, to the extent the laws of the State where the recipient is located permit. This obligation shall survive the termination of this agreement.

2. To pay the United States the full value for all damage to the lands or other property of the United States caused by the recipient, its officers, employees, or (members, participants, agents, representatives, agents as appropriate).

3. To provide workers' compensation protection to the recipient's officers, employees, and representatives.

4. To cooperate with the BLM in the investigation and defense of any claims that may be filed with the BLM arising out of the activities of the recipient, its agents, and employees.

5. In the event of damage to or destruction of the buildings and facilities assigned for the use of the recipient in whole or in part by any cause whatsoever, nothing herein contained shall be deemed to require the BLM to replace or repair the buildings or facilities. If the BLM determines in writing, after consultation with the recipient that damage to the buildings or portions thereof renders such buildings unsuitable for continued use by the recipient, the BLM shall assume sole control over such buildings or portions thereof. If the buildings or facilities rendered unsuitable for use are essential for conducting operations authorized under this agreement, then failure to substitute and assign other facilities acceptable to the recipient will constitute termination of this agreement by the BLM.

C. Flow-down. For the purposes of this clause, "recipient" includes such subrecipients, contractors, or subcontractors as, in the judgment of the recipient and subject to the Government's determination of sufficiency, have sufficient resources and/or maintain adequate and appropriate insurance to achieve the purposes of this clause.

D. Identified Activities. All activities carried out in connection with this financial assistance agreement.

8. BLM PROPERTY STANDARDS

A. Government-furnished property (GFP), such as tools and equipment, furnished by the BLM to the recipient shall be used for official purposes only and shall be subject to the terms of the agreement. Tools and equipment shall be returned in the same condition received except for normal wear and tear in project use. Any BLM property used, or other property acquired under this agreement, including intangible property such as copyrights and patents, shall be governed by the property management provisions of 2 CFR, Subpart D, Sections 200.310 to 200.316, Property Standards.

B. Insurance Coverage: The Non-Federal entity must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with Federal funds as provided to property owned by the non-Federal entity. Refer to 2 CFR, Part 200, Subpart D, Section 310.

C. Intangible Property.

1. Title to intangible property (see § 200.59 Intangible property) acquired under a Federal award vest upon acquisition in the non-Federal entity. The non-Federal entity must use that property for the originally authorized purpose, and must not encumber the property without

approval of the Federal awarding agency. When no longer needed for the originally authorized purpose, disposition of the intangible property must occur in accordance with the provisions in § 200.313 Equipment paragraph (e).

2. The Non-Federal entity may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under a Federal award. The Federal awarding agency reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for Federal purposes, and to authorize others to do so.

3. The Non-Federal entity is subject to applicable regulations governing patents and inventions, including Governmentwide regulations issued by the Department of Commerce at 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Awards, Contracts and Cooperative Agreements."

4. The Federal government has the right to: (a) Obtain, reproduce, publish, or otherwise use the data produced under a federal award; and (b) Authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.

D. Recipient staff will be required to complete a BLM-approved Defensive Driving Course if driving a government-owned vehicle (GOV).

E. Recipient staff will be required to complete a BLM-approved Four-wheel ATV safety and training program if using Government-furnished ATVs.

F. Recipient staff will be required to complete a BLM-approved safety and training program if using Government-furnished power equipment, such as chainsaws, woodchippers, etc. The recipient will be responsible for meeting all protective equipment requirements if using Government-furnished equipment.

9. KEY OFFICIALS

The key officials on this agreement are listed on the award cover page(s) and are considered to be essential to ensure maximum coordination and communication between the parties and the work being performed. Upon written notice, either party may designate an alternate to act in the place of their designated key official.

10. GENERAL TERMS AND CONDITIONS

A. See the Bureau of Land Management's ["Financial Assistance Award Terms and Conditions"](#) for the administrative and national policy requirements applicable to BLM awards.

B. [Appendix XII to Part 200—Award Term and Condition for Recipient Integrity and Performance Matters](#)

C. Program Legislation and/or Regulations:

1. Buy America Domestic Procurement Preference:

As required by Section 70914 of the Bipartisan Infrastructure Law (also known as the Infrastructure Investment and Jobs Act), P.L. 117-58, on or after May 14, 2022, none of the funds under a federal award that are part of Federal financial assistance program for infrastructure may be obligated for a project unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States, unless subject to an approved waiver. The requirements of this section must be included in all subawards, including all contracts and purchase orders for work or products under this program.

Recipients of an award of Federal financial assistance are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

1. all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

2. all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

3. all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

For further information on the Buy America preference, please visit www.doi.gov/grants/BuyAmerica. Additional information can also be found at the White House Made in America Office website: www.whitehouse.gov/omb/management/made-in-america.

Waivers

When necessary, recipients may apply for, and the Department of the Interior (DOI) may grant, a waiver from these requirements, subject to review by the Made in America Office. The DOI may waive the application of the domestic content procurement preference in any case in which it is determined that one of the below circumstances applies:

1. Non-availability Waiver: the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality;

2. Unreasonable Cost Waiver: the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent; or

3. Public Interest Waiver: applying the domestic content procurement preference would be inconsistent with the public interest.

There may be instances where an award qualifies, in whole or in part, for an existing DOI general applicability waiver as described at:

www.doi.gov/grants/BuyAmerica/GeneralApplicabilityWaivers. If the specific financial assistance agreement, infrastructure project, or non-domestic materials meets the criteria of an existing general applicability waiver within the limitations defined within the waiver, the recipient is not required to request a separate waiver for non-domestic materials.

If a general applicability waiver does not already apply, and a recipient believes that one of the above circumstances applies to an award, a request to waive the application of the domestic content procurement preference may be submitted to the financial assistance awarding officer in writing. Waiver requests shall include the below information. The waiver shall not include any Privacy Act information, sensitive data, or proprietary information within their waiver request. Waiver requests will be posted to www.doi.gov/grants/buyamerica and are subject to public comment periods of no less than 15 days. Waiver requests will also be reviewed by the Made in America Office.

1. Type of waiver requested (non-availability, unreasonable cost, or public interest).
2. Requesting entity and Unique Entity Identifier (UEI) submitting the request.
3. Department of Interior Bureau or Office who issued the award.
4. Federal financial assistance listing name and number (reference block 2 on DOI Notice of Award)
5. Financial assistance title of project (reference block 8 on DOI Notice of Award).
6. Federal Award Identification Number (FAIN).
7. Federal funding amount (reference block 11.m. on DO Notice of Award).
8. Total cost of Infrastructure expenditures (includes federal and non-federal funds to the extent known).
9. Infrastructure project description(s) and location(s) (to the extent known).
10. List of iron or steel item(s), manufactured goods, and construction material(s) the recipient seeks to waive from Buy America requirements. Include the name, cost, countries of origin (if known), and relevant PSC or NAICS code for each.
11. A certification that the recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and nonproprietary communications with the prime contractor.
12. A statement of waiver justification, including a description of efforts made (e.g., market research, industry outreach) by the recipient, in an attempt to avoid the need for a waiver. Such a justification may cite, if applicable, the absence of any Buy America-compliant bids received in response to a solicitation.
13. Anticipated impact if no waiver is issued.

Approved waivers will be posted at www.doi.gov/grants/BuyAmerica/ApprovedWaivers; recipients requesting a waiver will be notified of their waiver request determination by an awarding officer.

Questions pertaining to waivers should be directed to the financial assistance awarding officer.

Definitions

“Construction materials” includes an article, material, or supply that is or consists primarily of:

- non-ferrous metals;

- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables).
- glass (including optic glass).
- lumber; or
- drywall.

“Construction Materials” does **not** include cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives.

“Domestic content procurement preference” means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

“Infrastructure” includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

“Project” means the construction, alteration, maintenance, or repair of infrastructure in the United States.

1. Scientific integrity is vital to Department of the Interior (DOI) activities under which scientific research, data, summaries, syntheses, interpretations, presentations, and/or publications are developed and used. Failure to uphold the highest degree of scientific integrity will result not only in potentially flawed scientific results, interpretations, and applications but will damage DOI's reputation and ability to uphold the public's trust. All work performed must comply with the DOI Scientific Integrity Policy posted to <http://www.doi.gov>, or its equivalent as provided by their organization or State law. For more information go to URL: <https://www.doi.gov/scientificintegrity>.

2. Opposition to Any Legislation. In accordance with the Department of the Interior, Environment, and Related Agencies Act, 2006, Title IV, Section 402, no part of any appropriation contained in this Act shall be available for any activity or the publication or distribution of literature that in any way tends to promote public support or opposition to any legislative proposal on which Congressional action is not complete other than to communicate to Members of Congress as described in 18 U.S.C. 1913.

3. Prohibition on Issuing Financial Assistance Awards to Entities that Require Certain Internal Confidentiality Agreements.

Section 743 of Division E, Title VII of the Consolidated and Further Continuing Resolution Appropriations Act of 2015 (Pub. L. 113-235) prohibits the use of funds appropriated or otherwise made available under that or any other Act for grants or cooperative agreements to an entity that requires employees or contractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information.

Recipients must not require their employees or contractors seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a

designated investigative or law enforcement representative of a federal department or agency authorized to receive such information.

Recipients must notify their employees or contractors that existing internal confidentiality agreements covered by this condition are no longer in effect.

4. Order of Precedence. Any inconsistency in this agreement shall be resolved by giving precedence in the following order: (a) Any national policy requirements and administrative management standards; (b) 2 CFR. Part 200; (c) requirements of the applicable OMB Circulars and Treasury regulations; (d) special terms and conditions; (e) all agreement sections, documents, exhibits, and attachments; and (f) the recipient's project proposal.

11. SPECIAL TERMS AND CONDITIONS

A. Deposit of Publications. In addition to any requirements listed in the Project Management Plan, two (2) copies of each applicable publication produced under this agreement shall be sent to the Natural Resources Library with a transmittal that identifies the sender and the publication, and states that the publication is intended for deposit in the Natural Resources Library. Publications shall be sent to the following address:

U.S. Department of the Interior
Natural Resources Library
Interior Service Center
Gifts and Exchanges Section
1849 C Street, N.W.
Washington, D.C. 20240

B. Conflicts of Interest.

1. Applicability.

a. This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

b. In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict-of-interest provisions in 2 CFR 200.318 apply.

2. Requirements.

a. Non-Federal entities must avoid prohibited conflicts of interest, including any significant financial interests that could cause a reasonable person to question the recipient's ability to provide impartial, technically sound, and objective performance under or with respect to a Federal financial assistance agreement.

b. In addition to any other prohibitions that may apply with respect to conflicts of interest, no key official of an actual or proposed recipient or subrecipient, who is substantially involved in the proposal or project, may have been a former Federal employee who, within the last one (1) year, participated personally and substantially in the evaluation, award, or administration of an award with respect to that recipient or subrecipient or in development of the requirement leading to the funding announcement.

c. No actual or prospective recipient or subrecipient may solicit, obtain, or use non-public information regarding the evaluation, award, or administration of an award to that

recipient or subrecipient or the development of a Federal financial assistance opportunity that may be of competitive interest to that recipient or subrecipient.

3. Notification.

a. Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR 200.112, Conflicts of Interest.

b. Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subrecipients.

4. Restrictions on Lobbying. Non-Federal entities are strictly prohibited from using funds under this grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR Part 18 and 31 USC 1352.

5. Review Procedures. The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

6. Enforcement. Failure to resolve conflicts of interest in a manner that satisfies the Government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

12. DEFINITIONS & ACRONYMS

Agency Review: If a recipient has a history of poor performance, financial instability, has a management system not meeting standards prescribed by the Uniform Administrative Requirements, has not conformed to the terms and conditions of the award, and/or is not otherwise responsible in safeguarding federal funds, they may be placed on Agency Review. Agency Review limits a recipient's access to funds by requiring that all payments must be requested, reviewed, and approved prior to their being released.

Award Recipient: The Award Recipient is the recipient's individual who is authorized to act for the applicant and to assume the obligations imposed by the Federal laws, regulations, requirements, and conditions that apply to grant applications or grant awards.

BLM: Bureau of Land Management may, also be referred to as Bureau.

CFR: Code of Federal Regulations.

DOI: Department of the Interior.

FFR: Federal Financial Report or Standard Form (SF) 425.

Financial Assistance Agreement: This grant or cooperative agreement. The term grant is defined as all Federal financial assistance that provides support or stimulation to accomplish a public purpose. Use of the term "grant" includes grants and/or cooperative agreements awarded by the Federal Government to eligible recipients.

Federal Award Date: The date when the Federal award is sign by the BLM Grants Management Officer

FY: Federal Fiscal Year which runs from October 1 through September 30 each year.

GMO: Grants Management Officer, the only individual in the BLM who is authorized to obligate funds, award, modify, and/or terminate assistance agreements.

GMS: Grants Management Specialist, the administrative individual authorized to prepare assistance agreement awards and modifications, but who cannot obligate funds, award, modify, and/or terminate the agreement.

NTE: Not-to-exceed amount, the maximum Federal funding amount available for reimbursement to the recipient.

OMB: The Office of Management and Budget. OMB leads development of government-wide policy to assure that grants are managed properly and that Federal dollars are spent in accordance with applicable laws and regulations. OMB Circulars that apply to this agreement may be found on the OMB Website, URL: http://www.whitehouse.gov/omb/circulars_default/.

PI: The BLM Project Inspector, the technical advisor assisting the BLM Program Officer in administering and monitoring the technical aspects of the agreement. The Project Inspector is not authorized to modify this agreement or obligate the Government in any way.

PO: The BLM Program Officer, appointed for the purposes of monitoring the technical aspects of the agreement. The PO will work closely with the RPM and is authorized to clarify technical requirements, and review and approve work which is clearly within the objectives specified in this agreement. The PO will review financial, performance, and youth employment reports, and review and recommend approval of payments to the GMO if a recipient is on Agency Review. The PO is not authorized to modify this agreement or obligate the Government in any way.

Recipient: The organization and/or individual named in Box 5. of the "Grant and Cooperative Agreement" cover sheet.

RPM: The recipient's Project or Program Manager, designated to direct the project or activity being supported by the agreement. The RPM is responsible and accountable to the recipient and BLM for the proper implementation of the project or activity.

13. FULL TEXT TERMS AND CONDITIONS

1. Department of Interior Conflict of Interest Term and Condition:

a. The Recipient must establish safeguards to prohibit its employees and Subrecipients from using their positions for purposes that constitute or present the appearance of a personal or organizational conflict of interest. The Recipient is responsible for notifying the Grants Officer in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Recipient or its employees in a position of conflict, real or apparent, between their responsibilities under the agreement and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with

knowledge of the relevant facts to question the impartiality of the Recipient and/or Recipient's employees and Sub-recipients in the matter.

b. The Grants Officer and the servicing Ethics Counselor will determine if a conflict of interest exists. If a conflict of interest exists, the Grants Officer will determine whether a mitigation plan is feasible. Mitigation plans must be approved by the Grants Officer in writing. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award.

c. Failure to make required disclosures may result in any of the remedies described in 2 CFR § 200.338, Remedies for Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

d. Definitions:

(1) Conflict of Interest is defined as any relationship or matter which might place the Recipient, its employees, and/or its Subrecipients in a position of conflict, real or apparent, between their responsibilities under the agreement and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient and/or Recipient's employees and Subrecipients in the matter.

(2) Close Personal Relationship means a Federal award program employee's childhood or other friend, sibling, or other family relations that may compromise or impair the fairness and impartiality of the Proposal Evaluator and Advisor and Grants Officer in the review, selection, award, and management of a financial assistance award.

(3) Discretionary Federal Financial Assistance means Federal awards including grants and agreements that are awarded at the discretion of the agency.

(4) Employment means:

(a) In any capacity, even if otherwise permissible, by any applicant or potential applicant for a Federal financial assistance award;

(b) Employment within the last 12 months with a different organization applying for some portion of the award's approved project activities and funding to complete them OR expected to apply for and to receive some portion of the award; and/or

(c) Employment with a different organization of any member of the organization employee's household or a relative with whom the organization's employee has a close personal relationship who is applying for some portion of the award's approved project activities and funding to complete them OR expected to apply for and to receive some portion of the award.

(d) Non-Federal entity means a State, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a Federal award as a Recipient or Subrecipient.

(e) Recipient means a non-Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term Recipient does not include Subrecipients.

(f) Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program but does not include an

individual who is a beneficiary of such program. A Subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

2. MINIMUM WAGES UNDER EXECUTIVE ORDER 13658 (January 2015)2

(a) Definitions. As used in this clause—

“United States” means the 50 states and the District of Columbia.

“Worker”—

(1) Means any person engaged in performing work on, or in connection with, a contract covered by Executive Order 13658, and

(i) Whose wages under such contract are governed by the Fair Labor Standards Act (29 U.S.C. chapter 8), the Service Contract Labor Standards statute (41 U.S.C. chapter 67), or the Wage Rate Requirements (Construction) statute (40 U.S.C. chapter 31, subchapter IV),

(ii) Other than individuals employed in a bona fide executive, administrative, or professional capacity, as those terms are defined in 29 CFR part 541,

(iii) Regardless of the contractual relationship alleged to exist between the individual and the employer.

(2) Includes workers performing on, or in connection with, the contract whose wages are calculated pursuant to special certificates issued under 29 U.S.C. 214(c).

(3) Also includes any person working on, or in connection with, the contract and individually registered in a bona fide apprenticeship or training program registered with the Department of Labor's Employment and Training Administration, Office of Apprenticeship, or with a State Apprenticeship Agency recognized by the Office of Apprenticeship.

(b) Executive Order Minimum Wage rate.

(1) The Contractor shall pay to workers, while performing in the United States, and performing on, or in connection with, this contract, a minimum hourly wage rate of \$10.10 per hour beginning January 1, 2015.

(2) The Contractor shall adjust the minimum wage paid, if necessary, beginning January 1, 2016 and annually thereafter, to meet the Secretary of Labor's annual E.O. minimum wage. The Administrator of the Department of Labor's Wage and Hour Division (the Administrator) will publish annual determinations in the Federal Register no later than 90 days before the effective date of the new E.O. minimum wage rate. The Administrator will also publish the applicable E.O. minimum wage on www.wdol.gov (or any successor Web site) and on all wage determinations issued under the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute. The applicable published E.O. minimum wage is incorporated by reference into this contract.

(3) (i) The Contractor may request a price adjustment only after the effective date of the new annual E.O. minimum wage determination. Prices will be adjusted only if labor costs increase as a result of an increase in the annual E.O. minimum wage, and for associated labor costs and relevant subcontract costs. Associated labor costs shall include increases or decreases that result from changes in social security and unemployment taxes and workers' compensation insurance, but will not otherwise include any amount for general and administrative costs, overhead, or profit.

(ii) Subcontractors may be entitled to adjustments due to the new minimum wage, pursuant to paragraph (b)(2). Contractors shall consider any subcontractor requests for such price adjustment.

(iii) The Contracting Officer will not adjust the contract price under this clause for any costs other than those identified in paragraph (b)(3)(i) of this clause, and will not provide duplicate price adjustments with any price adjustment under clauses implementing the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute.

(4) The Contractor warrants that the prices in this contract do not include allowance for any contingency to cover increased costs for which adjustment is provided under this clause.

(5) A pay period under this clause may not be longer than semi-monthly, but may be shorter to comply with any applicable law or other requirement under this contract establishing a shorter pay period. Workers shall be paid no later than one pay period following the end of the regular pay period in which such wages were earned or accrued.

(6) The Contractor shall pay, unconditionally to each worker, all wages due free and clear without subsequent rebate or kickback. The Contractor may make deductions that reduce a worker's wages below the E.O. minimum wage rate only if done in accordance with 29 CFR 10.23, Deductions.

(7) The Contractor shall not discharge any part of its minimum wage obligation under this clause by furnishing fringe benefits or, with respect to workers whose wages are governed by the Service Contract Labor Standards statute, the cash equivalent thereof.

(8) Nothing in this clause shall excuse the Contractor from compliance with any applicable Federal or State prevailing wage law or any applicable law or municipal ordinance establishing a minimum wage higher than the E.O. minimum wage. However, wage increases under such other laws or municipal ordinances are not subject to price adjustment under this subpart.

(9) The Contractor shall pay the E.O. minimum wage rate whenever it is higher than any applicable collective bargaining agreement(s) wage rate.

(10) The Contractor shall follow the policies and procedures in 29 CFR 10.24(b) and 10.28 for treatment of workers engaged in an occupation in which they customarily and regularly receive more than \$30 a month in tips.

(c) (1) This clause applies to workers as defined in paragraph (a). As provided in that definition—

(i) Workers are covered regardless of the contractual relationship alleged to exist between the contractor or subcontractor and the worker;

(ii) Workers with disabilities whose wages are calculated pursuant to special certificates issued under 29 U.S.C. 214(c) are covered; and

(iii) Workers who are registered in a bona fide apprenticeship program or training program registered with the Department of Labor's Employment and Training Administration, Office of Apprenticeship, or with a State Apprenticeship Agency recognized by the Office of Apprenticeship, are covered.

(2) This clause does not apply to—

(i) Fair Labor Standards Act (FLSA)-covered individuals performing in connection with contracts covered by the E.O., i.e. those individuals who perform duties necessary to the performance of the contract, but who are not directly engaged in performing the specific work called for by the contract, and who spend less than 20 percent of their hours worked in a particular workweek performing in connection with such contracts;

(ii) Individuals exempted from the minimum wage requirements of the FLSA under 29 U.S.C. 213(a) and 214(a) and (b), unless otherwise covered by the Service Contract Labor Standards statute, or the Wage Rate Requirements (Construction) statute. These individuals include but are not limited to—

(a) Learners, apprentices, or messengers whose wages are calculated pursuant to special certificates issued under 29 U.S.C. 214(a).

(b) Students whose wages are calculated pursuant to special certificates issued under 29 U.S.C. 214(b).

(c) Those employed in a bona fide executive, administrative, or professional capacity (29 U.S.C. 213(a)(1) and 29 CFR part 541).

(d) Notice. The Contractor shall notify all workers performing work on, or in connection with, this contract of the applicable E.O. minimum wage rate under this clause. With respect to workers covered by the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute, the Contractor may meet this requirement by posting, in a prominent and accessible place at the worksite, the applicable wage determination under those statutes. With respect to workers whose wages are governed by the FLSA, the Contractor shall post notice, utilizing the poster provided by the Administrator, which can be obtained at www.dol.gov/whd/govcontracts, in a prominent and accessible place at the worksite. Contractors that customarily post notices to workers electronically may post the notice electronically provided the electronic posting is displayed prominently on any Web site that is maintained by the contractor, whether external or internal, and customarily used for notices to workers about terms and conditions of employment.

(e) Payroll Records.

(1) The Contractor shall make and maintain records, for three years after completion of the work, containing the following information for each worker:

- (i) Name, address, and social security number;
- (ii) The worker's occupation(s) or classification(s);
- (iii) The rate or rates of wages paid;
- (iv) The number of daily and weekly hours worked by each worker;
- (v) Any deductions made; and
- (vi) Total wages paid.

(2) The Contractor shall make records pursuant to paragraph (e)(1) of this clause available for inspection and transcription by authorized representatives of the Administrator. The Contractor shall also make such records available upon request of the Contracting Officer.

(3) The Contractor shall make a copy of the contract available, as applicable, for inspection or transcription by authorized representatives of the Administrator.

(4) Failure to comply with this paragraph (e) shall be a violation of 29 CFR 10.26 and this contract. Upon direction of the Administrator or upon the Contracting Officer's own action, payment shall be withheld until such time as the noncompliance is corrected.

(5) Nothing in this clause limits or otherwise modifies the Contractor's payroll and recordkeeping obligations, if any, under the Service Contract Labor Standards statute, the Wage Rate Requirements (Construction) statute, the Fair Labor Standards Act, or any other applicable law.

(f) Access. The Contractor shall permit authorized representatives of the Administrator to conduct investigations, including interviewing workers at the worksite during normal working hours.

(g) Withholding. The Contracting Officer, upon his or her own action or upon written request of the Administrator, will withhold funds or cause funds to be withheld from the Contractor under this or any other Federal contract with the same Contractor, sufficient to pay workers the full amount of wages required by this clause.

(h) Disputes. Department of Labor has set forth in 29 CFR 10.51, Disputes concerning contractor compliance, the procedures for resolving disputes concerning a contractor's compliance with Department of Labor regulations at 29 CFR part 10. Such disputes shall be resolved in accordance with those procedures and not the Disputes clause of this contract. These disputes include disputes between the Contractor (or any of its subcontractors) and the contracting agency, the Department of Labor, or the workers or their representatives.

(i) Anti-retaliation. The Contractor shall not discharge or in any other manner discriminate against any worker because such worker has filed any complaint or instituted or caused to be instituted any proceeding under or related to compliance with the E.O. or this clause, or has testified or is about to testify in any such proceeding.

(j) Subcontractor compliance. The Contractor is responsible for subcontractor compliance with the requirements of this clause and may be held liable for unpaid wages due subcontractor workers.

(k) Subcontracts. The Contractor shall include the substance of this clause, including this paragraph (k) in all subcontracts, regardless of dollar value, that are subject to the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute, and are to be performed in whole or in part in the United States.



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: April 10, 2024

Agenda Item 5-5: Wild Willow Farm update

Discussion / History: At the January meeting, the Board requested an update on Wild Willow Farm at the next meeting. Staff has prepared the attached documents for review:

- Current status update of farm
- Financial statement as of March 31, 2024
- Letter of support for alternative land for TRV farming activities

Financial Impact: None

Staff Recommendation to Board: Staff seeks feedback and direction from the Board.



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Item 5-5

Wild Willow Farm Update – March 2024

The Resource Conservation District of Greater San Diego County assumed management of Wild Willow Farm and Education Center from San Diego Roots Sustainable Food Project (SD Roots) in September 2019. The farm is situated within the Tijuana River Valley Regional Park on a parcel that is leased from the County of San Diego. SD Roots initially entered into a lease with the County for this land in 2010 and spent the next nine years developing the land and cultivating strong community relationships, with a vision that it could benefit the community through education, outreach, and access to nutrient-dense sustainably grown food.

Since taking over management of the Farm in September 2019, the RCD has faced numerous unforeseen challenges.

- December 2019: TRV area, including farm, flooded.
- March 2020: outbreak of global pandemic.
- April 2020: TRV area, including farm, flooded.
- January 2023: TRV area, including farm, flooded.
- August 2023: Near flooding due to Hurricane Hillary.
- January 2024: TRV area, including farm, flooded.

To meet these challenges the RCD has invested resources to ensure the farm remains a community asset. This has involved supporting losses accrued at the farm with other RCD funds. The goal for Wild Willow farm was never to make a profit, but to work towards breaking even. Recurring flooding has been a major obstacle in working towards that goal, with the farm showing a deficit for each year of operation under the RCD. As of February 29, 2024, the year-to-date loss at farm was \$92,483.91 (financials attached).

Flooding presents challenges other than financial. It is physically and emotionally hard on staff who put so much labor and passion into the farm. It also creates inconsistencies for the community in accessing our food and the site.

That said, Wild Willow Farm remains well loved and respected and has had a considerable positive impact on the community. Our workshops and courses have been life changing for many participants, who after taking Farm School or other workshops, have been inspired (and educated) to pursue a career in the farming industry. Wild Willow Farm is unique – no other site in San Diego County offers the type of education mixed with production that we do. There is a strong desire among staff and the community to see the farm continue into the future, but we realize that the current format may not be viable.

Staff are prepared to explore and present opportunities and options for what a sustainable, viable future for Wild Willow Farm could look like. For example, staff are currently in discussions with Sweetwater Union High School District to develop a farm plot at South West High School, the closest high school to the farm. This collaboration is very promising and exciting: it would allow us to work more closely with the local community, educate youth about regenerative farming, and increase access to fresh produce.



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There remains to be interest from the community to participate in and collaborate with Wild Willow Farm. With limited promotion due to being short staffed, we have several field trips lined up for April and May. Our eight-week course, Farm School, begins April 6. We have been approached by Southwest High School to collaborate on another round of Farm to School to continue to develop our relationship around procurement and supporting farm/garden-based education at Southwest High School, and a local preschool has also reached out about partnering on a Farm to School grant. We are a producer member of Food Shed and have produce deliverables expected starting in July. Due to staff's efforts to plan for diversification of crops in response to flooding, we have a lot of flowers at various stages of growth and will soon have a large quantity available for sale to local florists.

Current obligations: at Wild Willow Farm:

- Farm to School grant deliverables
- Food Shed crop plan deliverables
- Staff who rely on the farm for income
- Community education – upcoming workshops and field trips

Tijuana River Valley Community Garden

Flooding at the Tijuana River Valley Community Garden has also been challenging and disruptive for the garden members. The community garden includes 10 quarter acre farm plots intended as incubator spaces to give new farmers and those who have faced barriers in accessing land an opportunity to farm. Repeated flooding is stressful and counter-productive to their business and a few farmers have decided not to return.

As an RCD, much of our work focuses on supporting farmers and one way we've been able to do this is through educational opportunities at Wild Willow Farm and providing access to affordable land at the TRVCG. We would like to find alternative land for these small-scale growers, many of whom are ready to scale up having had the opportunity to test their farming business at the TRVCG. There is widespread support for this effort within the community, but identifying suitable land has been a challenge. The attached letter of support, if approved by the Board, would be shared with the community for signatures and used in conversations with landowners/managers in an effort to find farmland that is outside of the floodplain and therefore more stable for these small businesses.

	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	TOTAL ACTUAL	TOTAL BUDGET
	7/23	7/23	8/23	8/23	9/23	9/23	10/23	10/23	11/23	11/23	12/23	12/23	1/24	1/24	2/24	2/24	3/24	3/24	4/24	4/24	5/24	5/24	6/24			
Ordinary Income/Expense																										
Income																										
45000 - Income Unrestricted WWF/Gardens																										
45001 - Wild Willow Classes & Workshops	3,623.17	5,000.00	9,117.92	5,000.00	4,445.00	5,000.00	-575.00	5,000.00	1,470.87	5,000.00	1,963.91	5,000.00	1,396.80	5,000.00	606.00	5,000.00	17,935.00	5,000.00		5,000.00		5,000.00		5,000.00	39,983.67	60,000.00
45002 - Wild Willow Field Trips & Tours	3,995.00	2,500.00	2,792.50	2,500.00	132.50	2,500.00	1,622.50	2,500.00	170.00	2,500.00	0.00	2,500.00	-132.50	2,500.00	4,362.50	2,500.00	5,180.00	2,500.00		2,500.00		2,500.00		2,500.00	18,122.50	30,000.00
45003 - Wild Willow Food Sales CSA	-354.00	4,541.67	1,240.00	4,541.67	1,930.40	4,541.67	1,600.00	4,541.67	790.00	4,541.67	410.00	4,541.67	480.00	4,541.67	140.00	4,541.67	2,385.00	4,541.67		4,541.67		4,541.67		4,541.67	8,621.40	54,500.00
45004 - Wild Willow Wholesale Food Sls	2,291.15	2,416.67	2,296.20	2,416.67	1,830.64	2,416.67	1,563.67	2,416.67	1,164.07	2,416.67	698.42	2,416.67	1,448.00	2,416.67	338.00	2,416.67	418.00	2,416.67		2,416.67		2,416.67		2,416.67	12,048.15	29,000.00
45005 - Wild Willow Farm Stand Sales	964.44	416.67	229.89	416.67	935.88	416.67	1,202.81	416.67	529.67	416.67	148.80	416.67	0.00	416.67	0.00	416.67	15.00	416.67		416.67		416.67		416.67	4,026.49	5,000.00
45006 - Wild Willow Venue Rental	150.00	625.00	0.00	625.00	198.00	625.00	615.00	625.00	0.00	625.00	0.00	625.00	0.00	625.00	0.00	625.00	0.00	625.00		625.00		625.00		625.00	963.00	7,500.00
45007 - Wild Willow Farm Donations	0.00	833.33	0.00	833.33	0.00	833.33	0.00	833.33	150.00	833.33	0.00	833.33	10,000.00	833.33	5,215.37	833.33	50.00	833.33		833.33		833.33		833.33	15,415.37	10,000.00
Total 45000 - Income Unrestricted WWF/Gardens	10,669.76	16,333.33	15,676.51	16,333.33	9,472.42	16,333.33	6,028.98	16,333.33	4,274.61	16,333.33	3,221.13	16,333.33	13,192.30	16,333.33	10,661.87	16,333.33	25,983.00	16,333.33		16,333.33		16,333.33		16,333.33	99,180.58	196,000.00
Total Income	10,669.76	16,333.33	15,676.51	16,333.33	9,472.42	16,333.33	6,028.98	16,333.33	4,274.61	16,333.33	3,221.13	16,333.33	13,192.30	16,333.33	10,661.87	16,333.33	25,983.00	16,333.33		16,333.33		16,333.33		16,333.33	99,180.58	196,000.00
Gross Profit	10,669.76	16,333.33	15,676.51	16,333.33	9,472.42	16,333.33	6,028.98	16,333.33	4,274.61	16,333.33	3,221.13	16,333.33	13,192.30	16,333.33	10,661.87	16,333.33	25,983.00	16,333.33		16,333.33		16,333.33		16,333.33	99,180.58	196,000.00
Expense																										
53000 - Expenses Unrestricted																										
53200 - Unrestricted Exp WWF & Gardens																										
53201 - Wild Willow Farm Rent	1,644.40	1,666.67	1,644.40	1,666.67	1,644.40	1,666.67	1,644.40	1,666.67	1,644.40	1,666.67	1,644.40	1,666.67	1,644.40	1,666.67	1,644.40	1,666.67	1,644.40	1,666.67		1,666.67		1,666.67		1,666.67	14,799.60	20,000.00
53202 - Wild Willow Farm Payroll	14,831.72	15,000.00	22,248.85	15,000.00	11,746.43	15,000.00	11,707.53	15,000.00	11,919.20	15,000.00	10,831.44	15,000.00	17,191.73	15,000.00	19,522.23	15,000.00	15,712.18	15,000.00		15,000.00		15,000.00		15,000.00	135,711.31	180,000.00
53203 - Wild Willow Office Supplies	325.77	50.00	-290.25	50.00	0.63	50.00	112.33	50.00	93.00	50.00	58.72	50.00	114.00	50.00	52.40	50.00	0.00	50.00		50.00		50.00		50.00	466.60	600.00
53204 - Wild Willow Utilities	2,597.86	416.67	947.87	416.67	1,738.95	416.67	2,811.12	416.67	1,119.72	416.67	1,748.65	416.67	770.33	416.67	469.53	416.67	160.64	416.67		416.67		416.67		416.67	12,364.67	5,000.00
53205 - Wild Willow Telephone	217.65	291.67	217.65	291.67	205.88	291.67	175.77	291.67	351.54	291.67	0.00	291.67	175.77	291.67	176.70	291.67	291.67	291.67		291.67		291.67		291.67	1,697.66	3,500.00
53206 - Wild Willow Trash	0.00	41.67	70.00	41.67	70.00	41.67	35.00	41.67	0.00	41.67	35.00	41.67	0.00	41.67	1,716.21	41.67	214.27	41.67		41.67		41.67		41.67	2,140.48	500.00
53207 - Wild Willow Propane & Fuel	215.60	75.00	187.93	75.00	138.80	75.00	-57.91	75.00	158.70	75.00	165.66	75.00	54.95	75.00	134.86	75.00	91.27	75.00		75.00		75.00		75.00	1,089.86	900.00
53208 - Wild Willow Processing Fees	128.64	133.33	387.03	133.33	118.67	133.33	236.78	133.33	1.42	133.33	343.32	133.33	210.80	133.33	392.03	133.33	46.87	133.33		133.33		133.33		133.33	1,573.53	1,600.00
53209 - Wild Willow Seeds Soil & Compost	0.00	383.33	0.00	383.33	0.00	383.33	453.38	383.33	120.00	383.33	0.00	383.33	0.00	383.33	0.00	383.33	185.00	383.33		383.33		383.33		383.33	1,150.41	4,600.00
53210 - WWF Harvest Supplies	78.45	291.67	0.00	291.67	111.54	291.67	161.63	291.67	0.00	291.67	7.51	291.67	0.00	291.67	0.00	291.67	0.00	291.67		291.67		291.67		291.67	3,591.31	3,500.00
53211 - WWF Irrigation & Fencing	0.00	416.67	0.00	416.67	0.00	416.67	232.48	416.67	0.00	416.67	0.00	416.67	0.00	416.67	12.00	416.67	0.00	416.67		416.67		416.67		416.67	244.48	5,000.00
53212 - WWF Teaching and Class Supplies	866.59	333.33	245.70	333.33	1,196.92	333.33	293.18	333.33	504.00	333.33	1,454.43	333.33	53.68	333.33	347.98	333.33	630.64	333.33		333.33		333.33		333.33	5,593.12	4,000.00
53213 - WWF Animal Feed & Care	601.11	333.33	164.30	333.33	491.22	333.33	171.31	333.33	334.56	333.33	213.63	333.33	262.43	333.33	494.75	333.33	179.25	333.33		333.33		333.33		333.33	2,912.56	4,000.00
53214 - WWF Tools & Equipment	2,231.14	416.67	479.88	416.67	347.83	416.67	0.00	416.67	1,129.25	416.67	162.08	416.67	0.00	416.67	554.05	416.67	164.86	416.67		416.67		416.67		416.67	5,068.89	5,000.00
53215 - WWF Other Misc Expense	0.00	166.67	0.00	166.67	93.28	166.67	0.00	166.67	210.00	166.67	62.99	166.67	0.00	166.67	360.00	166.67	214.61	166.67		166.67		166.67		166.67	940.88	2,000.00
53216 - WWF Pest Control	0.00	4.17	0.00	4.17	0.00	4.17	0.00	4.17	0.00	4.17	0.00	4.17	0.00	4.17	0.00	4.17	0.00	4.17		4.17		4.17		4.17	0.00	50.00
Total 53200 - Unrestricted Exp WWF & Gardens	23,738.93	19,850.00	26,303.36	19,850.00	17,904.35	19,850.00	17,977.00	19,850.00	17,585.79	19,850.00	16,727.83	19,850.00	20,478.09	19,850.00	19,829.95	25,977.14	19,850.00	19,420.69		19,850.00		19,850.00		19,850.00	186,113.18	238,200.00
Total 53000 - Expenses Unrestricted	23,738.93	19,850.00	26,303.36	19,850.00	17,904.35	19,850.00	17,977.00	19,850.00	17,585.79	19,850.00	16,727.83	19,850.00	20,478.09	19,850.00	19,829.95	25,977.14	19,850.00	19,420.69		19,850.00		19,850.00		19,850.00	186,113.18	238,200.00
Total Expense	23,738.93	19,850.00	26,303.36	19,850.00	17,904.35	19,850.00	17,977.00	19,850.00	17,585.79	19,850.00	16,727.83	19,850.00	20,478.09	19,850.00	19,829.95	25,977.14	19,850.00	19,420.69		19,850.00		19,850.00		19,850.00	186,113.18	238,200.00
Net Ordinary Income	-13,069.17	-3,516.67	-10,626.85	-3,516.67	-8,431.93	-3,516.67	-11,948.02	-3,516.67	-13,311.18	-3,516.67	-13,506.70	-3,516.67	-7,285.79	-3,496.62	-15,315.27	-3,516.67	6,562.31	-3,516.67		-3,516.67		-3,516.67		-3,516.67	-86,932.60	-42,200.00
Net Income	-13,069.17	-3,516.67	-10,626.85	-3,516.67	-8,431.93	-3,516.67	-11,948.02	-3,516.67	-13,311.18	-3,516.67	-13,506.70	-3,516.67</														

Wild Willow Farm
Profit & Loss
 January 2024

Mar '24

Ordinary Income/Expense	
Income	
45000 · Income Unrestricted WWF/Gardens	
45001 · Wild Willow Classes & Workshops	17,935.00
45002 · Wild Willow Field Trips & Tours	5,180.00
45003 · Wild Willow Food Sales CSA	2,385.00
45004 · Wild Willow Wholesale Food Sls	418.00
45005 · Wild Willow Farm Stand Sales	15.00
45006 · Wild Willow Venue Rental	0.00
45007 · Wild Willow Farm Donations	50.00
Total 45000 · Income Unrestricted WWF/Gardens	<u>25,983.00</u>
Total Income	<u>25,983.00</u>
Gross Profit	<u>25,983.00</u>
Expense	
53000 · Expenses Unrestricted	
53200 · Unrestricted Exp WWF & Gardens	
53201 · Wild Willow Farm Rent	1,644.40
53202 · Wild Willow Farm Payroll	15,712.18
53203 · Wild Willow Office Supplies	0.00
53204 · Wild Willow Utilities	160.64
53205 · Wild Willow Telephone	176.70
53206 · Wild Willow Trash	214.27
53207 · Wild Willow Propane & Fuel	91.27
53208 · Wild Willow Processing Fees	46.87
53209 · Wild Willow Seeds Soil & Compost	185.00
53210 · WWF Harvest Supplies	0.00
53211 · WWF Irrigation & Fencing	0.00
53212 · WWF Teaching and Class Supplies	630.64
53213 · WWF Animal Feed & Care	179.25
53214 · WWF Tools & Equipment	164.86
53215 · WWF Other Misc Expenses	214.61
Total 53200 · Unrestricted Exp WWF & Gardens	<u>19,420.69</u>
Total 53000 · Expenses Unrestricted	<u>19,420.69</u>
Total Expense	<u>19,420.69</u>
Net Ordinary Income	<u>6,562.31</u>
Net Income	<u><u>6,562.31</u></u>

[Insert Organization Letterhead]

Dear Director Baldrige,

On behalf of _____, I am pleased to support the Resource Conservation District of Greater San Diego County (RCDGSDC) in addressing the increasingly severe flooding in the Tijuana River Valley. At risk are Wild Willow Farm & Education Center (WWF) and the Community Garden Incubator Plots, which support active farm businesses in this community of concern. To address this crisis, we propose relocating WWF and the Incubator Plots to ten acres of land within the San Diego Bay region.

WWF was established in 2010, and acquired in 2019 by RCDGSDC. With the mission to educate, cultivate and empower sustainable food communities in San Diego, the farm is a pillar of public health and community building in the South Bay. WWF cultivates two acres of fresh produce and distributes weekly through a community-supported agriculture program and on-site farm stand. RCDGSDC collaborates with Sweetwater Union High School District to support nutrition programs at Southwest High School. WWF shares more than food; it is an educational hub where San Diego residents engage in hands-on farming and workshops on principles of climate-smart agriculture.

Graduates of WWF take their farming to the next level, farming locally and elsewhere. Several graduates now operate farm businesses at the Tijuana River Valley Community Garden Incubator Plots. On just 2½ acres, these farmers operate successful businesses while practicing climate-smart agriculture and growing nutritious, beyond-organic food for the local community. These services are integral to the local community, schools, and neighboring farm businesses. Urban farms like these are a major resource for local residents and active equestrian, sports and outdoor recreation, by providing a source of healthy food, wildlife trails and responsible processing of organic waste.

WWF and the Incubator Plots are located in the 100-year flood plain. However, due to changing climate, rising sea level, and poor infrastructure condition, they now flood annually and during all seasons of the year. The floodwaters pour from urban areas on both sides of the border, leading to sewage contamination of the fields for months at a time. On January 22, 2024, the City of San Diego was impacted by heavy rains leading to a catastrophic flood in the Tijuana River Valley. Beginning farmers at the incubator plots suffered losses of approximately \$120,000. The flood was so severe that it inundated neighboring properties which had not experienced flooding for three decades. Farmers, ranchers, and community members need immediate relief, and a long-term plan to adapt to this watershed moment.

Managed retreat to higher ground is necessary in order to continue offering these critical services. With this letter of support, we request your help acquiring ten acres of land to relocate these farms in the South San Diego Bay region. Agriculture is a vital part of the South San Diego Bay and has been for more than one century. We can continue that legacy by reactivating fallow lands. Thank you for your leadership and support.

Sincerely,

Signature

Date

Name

Affiliation

Contact Information (Optional)

SUCCESSES • STRUGGLES • SUPPORT

Activity Highlights for March 2024
Prepared for Board Meeting on 4/10/2024

SUCCESSSES

Executive Director:

- Continued to hold regular check-ins with staff and bi-weekly office staff meetings.
- Continued visiting the farm regularly to attend farm staff meetings and connect with staff.
- Supported staff with projects and reporting, including the new WCB restoration planning grant.
- Providing support to Rachel Petitt, coordinator of SoCal Soil & Water Hub.
- Attended the March 1 CARCD Board meeting.
- Participating in the CARCD Legislative Committee.
- Staffing changes: Alaina Makowski, Forestry Technical Advisor, started on March 18, and Sierra Reiss's last day at the RCD was March 29.
- Interviewed nine candidates for the Education Manager position.
- Supported with planning for the CA Wildfire and Forest Resilience Taskforce meeting.
- Held annual review with Heather Marlow.
- Participated in a meetings to discuss increased collaboration between the RCD and Sweetwater Union High School District regarding both parties' Farm to School grants and discuss applying for a second Farm to School grant to support this work.
- Organized an RCD Special Board Meeting.
- Participated in a program tour for our auditing firm, Nigro & Nigro.
- Participated in a meeting of the SoCal Soil & Water Hub.
- Participated in the March Fire Safe Council Executive Board and General meetings.
- Attended a meeting of the Special District Advisory Committee.
- Met with RCD staff and San Diego Canyonlands to explore future collaboration.
- Attended an event at Lafayette Elementary School to promote the RCD and support the school's gardening efforts.
- Attended a briefing by California OES regarding Disaster Assistance funding for the January flooding.

PROGRAM REPORTS

Port:

- Delivered two watershed presentations at one school location.
- We served 56 students in fifth grade.
- Prepped for nine presentations for the upcoming quarter.
- Submitted the Q3 Port report and invoice.

Pollinators:

Working Lands for Pollinators - CDFA Pollinator Habitat Program and CARCD WCB Grant

- Approved MOU with Mission RCD to conduct site visits and/or offer funding for pollinator habitat in their jurisdiction
- 3 site visits in Mission RCD jurisdiction

URBAN AG/ Farm to School

- Attended quarterly regional Farm to School Taskforce Meeting.
- Working with Sweetwater Union High School District to apply for second round of Farm to School funding.

Community Gardens

Sweetwater

- 5 New Gardeners Joined in the Month of March.
- 20 Plots Available including 2 ADA Plots.
- Preparing for Clean-Up April 20th.
- Preparing for two gardening classes 4/14 and 4/28.
- Continue to send regular notifications to garden members about garden news and events.
- 3/16 Pollinator Garden Planting at Sweetwater Community Garden (photos attached)



TRV

- 3 Garden Plots Available, 1 New Gardener
- Continued to develop the garden committee.
- Preparing for Clean-Up 4/20/2024
- Continue to send regular notifications to garden members about garden news and events.

Quarter Acre Plots

- 1 New Farmer joining ¼ Acre Plots "Abriendo Caminos" Moving in April 1st 2024.

Audubon California:

- Initiated agreement with Audubon, held planning meeting with grant manager.
- Formatted de-identified maps of rangeland in SD County and shared with Audubon.

CA Wildlife Conservation Board

- Held quarterly partner meeting, discussed fast-tracked timeline to meet permitting deadline and shifted outreach leadership role from IPS to GIC.

CA Assoc of Conservation Districts:

- Distributed supplies for Buyer's Co-operative, providing net 33% discount to growers.

CA Dept of Conservation – Climate Smart Land Management

- Held grant kick-off meeting with Funder and Grant Manager.

CA Dept of Food and Ag:

- Submit application for State Water Efficiency & Enhancement Program (SWEET) for Rios Canyon Ranch in El Cajon.
Updated calculations for Rancho Valencia Carbon Farm Plan.
- Received an extension for CDFA Healthy Soils TA to accommodate timeline extension for producers.
- Contacted grant recipient Adrian Larios on behalf of CDFA to confirm project status.
- Sent March announcements to 300 recipients (~150 farmers/ranchers), translated to Spanish.

SD County Water Authority:

- Met with Ramona and Vallecitos water districts to advertise efficiency services.

National Association of Conservation Districts (NACD)

- Brainstormed event formats for integrated pest management education.

US Natural Resources Conservation Service:

- Conducted site visits and provided soil samples to Fox Point Farms in Encinitas, Crosscut Orchard in Julian and Fort Cross Adventures in Julian.

Zero Footprint:

- Attended technical assistance meetings for updates on application process
- Drafted application for Domaine Artefact in Escondido
- Submit TA Provider Validation on Evergreen Organic in Campo for Zero Foodprint Restore CA

Forestry + Fire Prevention General:

- Home Assessments are underway! So far this year, our team has completed 126 assessments. Participants are receiving recommendations to improve the resilience of their homes and landscapes. They are also receiving resources and support with programs such as our DSAP and Chipping programs.
- The team finalized the pilot Home Assessment Program schedule through the end of 2024.
- Launched a new GSOB mitigation cost share program to help homeowners offset the cost of treatment, utilizing our CAL FIRE Resilience Block Grant.
- The team has been very involved in planning the CA Wildfire & Forest Resilience Task Force Meeting, including the resource fair and tours.

CAL FIRE Forest Health Project/ Palomar Collaborative:

- Submitted quarterly financial and activity reports.
- Working with partners to finalize grant metrics as projects near completion.
- Continued discussions around next phase of partnership (collaborative).

Fire Safe Council

- Submitted application for the California Fire Safe Council State Capacity Grant Program for \$100K to fund Home Assessments and DSAP in three key communities at risk in the County
- Submitted two \$250K proposals for funding from the USFS for Home Assessments and DSAP in Julian/Wynola/Cuyamaca and Warner Springs/Sunshine Summit.
- Two new Fire Safe Councils, Del Mar Heights and Via Crest (Oceanside) were established.
- Poway Last Chance Survival Simulation Workshop was successful with 30 community members in attendance.
- Hosted our bimonthly Fire Safe Council meeting with a presentation from Luca Carmingani (UCANR) on ignition reduction, plant flammability, and Firewise landscaping.
- Working to re-establish the Chula Vista FSC and working with the Harbison Canyon/Dehesa/Carveacre and Normal Heights communities to establish FSCs.
- Working with six FSCs to finalize their CWPPs for submittal and review in April.

GrizzlyCorps Fellowship:

- Assisted forestry and fire team with projects.
- Continuing to work and support with the Home Assessment surveys and reports
- Continuing to work on a plant list for the Home Assessment Program resources page.
- Continuing to work and support the Forestry and Fire Prevention's monthly blog.
- Attended the Fellow Monthly Cohort training: Intersectional Environmentalism- 3/1.
- Attended the GrizzlyCorps Speaker Series: Farmer Equity- 3/7 and Justice in Forestry- 3/21
- Registered for the Palomar California Naturalist Program that will begin on 4/2

Wild Willow Farm

- Met with four external educators to plan workshops.
- Hosted five successful workshops – Nixtamalization, Jar Series, Love Lip Balm Workshop, and Bee Keeping 101&102.
- Sent a Wild Willow Farm Newsletter
- Hosted two field trips at the farm with 46 students. One of these schools was able to attend as they received the Park to School grant.
- Updated all contacts on the WWF page to ensure contacts are up to date with the internal changes.
- Hosted the CDFA Farm to School workshop with Southwest High School where we planted trees and created gopher cages with the students.
- Prepped for Farm School by sending invoices, welcome emails, and purchasing textbooks.
- Weekly flower sales to a local florist.

RCD General:

- At the end of March, Sierra Reiss, had her last day at the RCD. She is so appreciative of everyone she has had the opportunity to work with and will miss the board, staff, and partners!
- Taught three pollinator presentations at different Chula Vista Library Branches through their Sustainability Grant.
- Successfully hosted the 2024 Annual Plant Giveaway and distributed 2,500 plants to 250 San Diego County schools.
- The Southern California Plumeria Society contributed 200 Plumeria cuttings to share in the day.
- Promoted to 2024 Jim Thompson Scholarship. Kacie and Elizabeth will work together for promotion efforts.
- Range Camp was announced, and we received one applicant.
- Community Enhancement Grant reporting was submitted.
- Job description was updated and approved for Kacie Wright to move into the Education Coordinator position.
- Garden Assistant tested soil for harmful bacteria at Wild Willow Farm, Community Garden, Incubator Plots and neighboring farm (South Bay Sustainable Communities covered their cost); results show soil is ready for planting - Salmonella is absent and fecal coliform is insignificant.
- Revised and submitted Prop84 IRWM Project Completion Report.
- Submitted Dataset for CDFA Healthy Soils Prescribed Grazing Demonstration project.
- Formatted deidentified maps of agriculture in SD County and shared with County AWM/LUEG.

• **STRUGGLES** •

- A historic rainstorm brought flooding to the Tijuana River Valley. During the rest of January has been extensive clean up post flooding, floor damage to classroom and crop loss.
- Flooding and flood recovery, all operations paused for several weeks to prioritize post flood clean up. There was structural damaged to already degraded materials and facilities (classroom, perimeter fence, toolshed) also, lack of resources for post flood clean up; acquiring pressure washer to decrease labor hours spent on floors.

• **SUPPORT** •

- Access urban land for incubator plots to move – meet with local elected to identify locations.
- Contacts at water agencies to advertise irrigation assessment services.
- Customer Relationships Management software to track outreach and relationship development.

• **NEWSLETTERS** •

- **March 2024 Forestry & Fire Prevention Programs**
- FSC Newsletter: [March](#)
- FSC/ RCD Blog posts: [VMF Highlight](#)
- Wild Willow Farm: <https://www.wildwillowfarm.org/so/4dOtdZBWT?languageTag=en>

- AG: [San Diego Farmer and Rancher Announcements \(mailchi.mp\)](#)

• **UPCOMING EVENTS** •

- April 4-5 Southern California Regional Wildfire Task Force Meeting
- April 6 Intertribal Earth Day
- April 6 May 25 Spring Farm School
- April 11 Fire Safe Council Coffee Chat,
- April 20 Creek to Bay Cleanup Day
- April 27 Jamul Wildland Urban Interface Workshop
- May 1 Viejas Band of Kumeyaay Indians Earth Day
- May 4 JR Organics Farm Dinner
- May 18 Julian Wildland Urban Interface Workshop
- May 18 Ramona Wildfire Safety Fair

RCD / FSC GRANT STATUS

CURRENT GRANT ACTIVITY – MARCH 2024

ITEM 6-2a

Grant Applications Submitted	Program	Amount \$	Notes / Updates
USFS Fuels Reduction	Forestry & Fire Prevention	\$1,000,000	Four community projects \$250k each (Sunshine Summit FSC, Loa Tules/ Warner Springs FSC, Palomar FSC, Girl Scouts) Home Assessments and Defensible Space Assistance/ Fuels Reduction / continued CalVTP treatments at Girl Scouts
CFSC- SFC	Forestry & Fire Prevention	\$100K	Home Assessments and DSAP Program
Community Wildfire Defense Grant	Forestry & Fire Prevention	\$552,216	Palomar Mountain FSC CWPP projects, especially defensible space and ingress/egress
Community Wildfire Defense Grant	Forestry & Fire Prevention	\$3,219,425	Funds to expand our Home Assessment Program and provide defensible space assistance.
Good Neighbor Authority (Bureau of Land Management)	Pollinator Health	\$640,870	Hermes Copper Butterfly restoration; submitted 9/1/23; partnership with USFS, SD Zoo & Wildlife Alliance, SD MMP, USFWS and others. RCD as lead agency
USDA Local Meat Processing	Agriculture	\$87,000	Supporting a \$1.1m application from KCW Custom Processing to develop a mobile slaughter and processing facility. RCD will provide outreach and TA.
Strategic Growth Council Community Resilience Center	Ag Department and Wild Willow Farm	\$99,681.44 (RCD ask) of \$10m request	These funds are part of a proposal from Casa Familiar in San Ysidro who want to partner with us to help them develop a community garden and curriculum for residents.
Grants Currently Working On	Program	Amount \$	Notes
CAL FIRE Pilot Community Block Grant	Forestry & Fire Prevention	\$10m	Regional Investment Strategy for RFFC SoCal Block Grantees. We will manage the grant for the region, if awarded.
NRCS CA Contribution Agreement	Agriculture	\$150,000	Producer technical assistance – focused on prescribed grazing and fire prevention for ranchers
Recent Grants Awarded	Program	Amount \$	Notes
SDG&E	Forestry & Fire Prevention	\$1.5M	New budget amount for 2024; renewable annually for 5 years.
Office of Planning and Research, Regional Resilience Planning and Implementation Grant Program	Forestry & Fire Prevention	\$200,000	Partner on SD County Fire Protection District’s grant, along with City of San Diego. \$1,588,838 awarded to SD County. Announced Dec 2023
CA State Parks Direct Funding Agreement	Forestry & Fire Prevention	\$422,120	Funding to continue the Native American Conservation Corps program. Ann
Wildlife Conservation Board	Habitat restoration planning grant	\$409,000	Project in collaboration with the Green Infrastructure Consortium and Otay River valley Regional Park, RCD as lead partner. Awarded Nov 2023

Dept of Conservation – Climate Smart Working Lands	Agriculture Dept	\$1,074,448	Grant in partnership with SD County (they are lead agency), implementation of SALC-related projects. \$1,800,000 awarded Nov 2023.
NACD Outreach and Technical Assistance	Agriculture Department	\$62,000	To provide TA on integrated pest management
CDFA Healthy Soils TA	Ag Department	\$56,000	Partner on Zero Food Print block grant. We will provide TA to farmers in our district.
CARCD USDA Equity in Conservation Outreach Block Grant	Wild Willow Farm	\$22,500	Agriculture education for South Bay youth.
CDFA SWEEP TA	Ag Department	\$100,000	Technical assistance for grant applications and implementation for Healthy Soils and SWEEP.
NRCS-CARCD	Forestry & Fire Prevention	\$303,016.77	Three-year grant to fund a full-time forester or similar position to support forest management plans and other planning work.
CA Fire Safe Council	Forestry & Fire Prevention	\$500,000	Working with community FSCs, Urban Corps, and Go Patriot to implement defensible space support in targeted communities.
CARCD / Carbon Cycle Institute / Patterson Farming Hub	Agriculture	\$350,000	Funds Hub Coordinator for SoCal region for three years
Audubon California Conservation Ranching	Ag Department	\$10,000	Funds environmental monitoring activities at two ranches to supplement carbon farm plans, habitat management plans and grazing management plans
NRCS CA – Contribution Agreement	Agriculture Dept	\$150,000	Funding to support technical assistance to farmers & ranchers and to refer to NRCS programs.
Community Food Fund, San Diego Foundation	Community Gardens	\$100,000	Original request for \$187k, part funded to support TRV Community Garden.
CDFA Underserved Producers Economic Relief (CUSP)	Agriculture dept	\$87,000	Grant to build on 2021 funding by capitalizing on existing relationships and reputation to support underserved farmers to access funds and resources post-disaster.
DOC - RFFC Program Round III and Opportunity Fund - Wildfire Resiliency	Forestry & Fire Prevention	\$3.15M	Recent amendment approved to combine Round III and Opportunity Fund with Round our II grant.
CARCD – WCB block grant	Pollinator Health	\$356,515	Five-year grant to CARCD and sub-awarded to RCDs. Awarded 1/13/23
CDFA Pollinator Habitat Program	Pollinator Health	\$339k	Funds to support implementation of pollinator habitat on working lands, Awarded March 2023
CDFA Planning Grant (CAPGP)	Funding to support conservation planning with farmers and ranchers, including carbon farm planning	\$249,700	Joint proposal with Regional Carbon Farming Hub partners (Mission and Inland Empire RCDs). Announced 2/2/23
Subcontract from Food Shed	Agriculture - carbon farm plans	\$40,000	Subcontract is part of Food Shed’s recently awarded USDA Climate Smart Commodities grant (Dec 2022) – awaiting subcontractor agreement. Total award is approx. \$5m.

Unsuccessful Applications	Program	Amount \$	Notes
EPA Environmental Education Grant	Education	\$5,000	Collaborating with Cal State San Marcos and Mission RCD to develop a Native Pollinators, Native Foods program for local schools. CSUSM would lead, we would receive a \$5k subaward from a \$100k grant. Application declined March 2024
Regional Resilience Planning and Implementation Grant Program	Agriculture Department	\$272,925 (to RCD)	Denied December 2023; Collaboration with UCSD Center for Community Health and Project New Village (UCSD as lead), focus on urban ag
USDA – Urban Agriculture and Innovative Production	Agriculture dept	\$349,532.61	Denied August 2023
CALFIRE Forest Health	Round 2 of the “Saving San Diego’s Last Mixed Conifer Forest”	\$6m	Denied April 2023
Community Wildfire Defense Fund	USFS – Implementation of County CWPP projects, including chipping and DSAP	\$4.93m	Denied March 2023
CDFA Urban Agriculture Program	Ag Department and Wild Willow Farm	\$175,709	Denied March 2024

RC FOUNDATION GRANT STATUS

CURRENT GRANT ACTIVITY – MARCH 2024

ITEM 6-2b

Grant Applications Submitted	Program	Amount \$	Notes / Updates
Grants Currently Working On	Program	Amount \$	Notes
CDFA Farm to School	Wild Willow Farm	Approx. \$200,000	Expansion of current F2S grant: continue produce sales to district, increase educational component at the farm and at Southwest Highschool
SDGE Environmental Champions	TRV Community Garden	Approx. \$30,000	Develop a pollinator habitat and seat area – beautification project
Grants/ Donations Awarded	Program	Amount \$	Notes
San Diego Self Storage	Wild Willow Farm	\$1,000	Donation received February 2024
Hervey Family Fund	Wild Willow Farm	\$10,000	Donation via SD Foundation, December 2023
CDFA – Farm to School, Track 4	Wild Willow Farm	\$150,000	Funding to develop a Farm to School field to supply produce to Sweetwater Union High School District for school consumption and nutrition education programs.
Hervey Family Fund	Wild Willow Farm	\$20,592	Funding to review the CSA model and promote to / engage the local community
Grants Denied / Cancelled	Program	Amount \$	Notes
CDFA Urban Agriculture	Wild Willow Farm	\$175,000	Staff capacity and business planning